

EATON BRAY PARISH COUNCIL

Email: clerk@ebpc.co.uk – Website: www.ebpc.co.uk

EATON BRAY PARISH COUNCIL ANNUAL PARISH MEETING MINUTES MONDAY 9 MAY 2022, 7:00PM, THE COFFEE TAVERN

ATTENDANCE

Parish Councillors:

IN PERSON:

Cllr Marie Brewer (Chairperson), Cllr Mark Tomkins (Vice-Chairperson),
Cllr Richard Ball, Cllr Sue Cappella, Cllr Joan Conner, Cllr Howard Jones,
Cllr Mike Simkins

Public:

No members of the public were in attendance

Others:

Parish Clerk

(1) WELCOME TO PARISHIONERS

No members of the public were in attendance.

(2) APOLOGIES FOR ABSENCE

(1) Apologies were received from Cllr Philip Spicer.

(3) MINUTES OF ANNUAL PARISH MEETING, Monday 10 May 2021

The minutes of the Annual Parish Meeting from Monday 10 May 2021 were unanimously approved. The Chairperson signed the minutes.

(4) MATTERS ARISING FROM THE MINUTES

(1) Youth Project – see Chairperson's report

(2) Village Calendar – Cllr Ellison resigned from the Parish Council and produced the calendar independently and it was sold for charity.

(5) ANNUAL REPORT

(5.1) The Chairperson presented their report to the meeting. Attachment 1.

(5.2) The Coffee Tavern/Cottage report was presented to the meeting. Attachment 2.

(6) SUMMARY OF DRAFT ACCOUNT, YEAR ENDING 31 March 2021

(6.1) The Clerk reported that the final accounts were signed off by the Internal Auditor on 6 May 2022.

(6.2) The Clerk, as RFO [Responsible Finance Officer], reported that the parish council year end accounts are ready for approval at the Annual Meeting of Eaton Bray Parish Council on 9 May 2022. Once approved by the Parish Council the accounts will be available for public inspection for a period of 30 working days from 1 June 2022 to 14 July 2022. The Audit papers will be forwarded to the external auditors for 30 June 2022.

(6.3) Inspection notices will be displayed on the Parish Council website and the Parish Council noticeboard at The Coffee Tavern on 31 May 2022.

(7) PROJECTS COMPLETED AND ON-GOING

(7.1) Village Enhancements: On-going projects.

EATON BRAY PARISH COUNCIL

Email: clerk@ebpc.co.uk – Website: www.ebpc.co.uk

(7.2) Village Events:

- (1) Pre-Covid the Parish Council were planning a village event (local companies/services/ what is on in the parish). It was the decision of the Parish Council not to proceed with the event this current year.
- (2) Parish events to be advertised in FOCUS, on Facebook and the Parish Council website.
- (3) Village Signs: Matter on-going.
- (4) The Rye Play Equipment: looking at refurbishment/replacement of play equipment.
- (5) The Rye car park: looking at improvements to this area.
- (6) School Lane playground: looking at groundwork improvements in this location.
- (7) School Lane recreation ground lighting: looking into options available.
- (8) Any other projects: No other projects currently proposed.

(8) PUBLIC OPEN FORUM

No matters raised.

Meeting closed at 19:19hrs.

SIGNED FOR AND ON BEHALF OF EATON BRAY PARISH COUNCIL

APPROVED – EATON BRAY PARISH COUNCIL MEETING

SIGNATURE:

PRINT NAME:

DATE:

SIGNED FOR AND ON BEHALF OF EATON BRAY PARISH COUNCIL

APPROVED – EATON BRAY ANNUAL PARISH MEETING

SIGNATURE:

PRINT NAME:

DATE: