

EATON BRAY PARISH COUNCIL

To: Members of the Parish Council

Monday 2 May 2022

From: Heidi Head, Parish Clerk

You are hereby given notice to attend the Annual Meeting of Eaton Bray Parish Council to be held at The Coffee Tavern (1st Floor), High Street, Eaton Bray on Monday 9 May 2022 from 7:30pm.

ANNUAL MEETING OF EATON BRAY PARISH COUNCIL

- (1) Election of Chairperson
- (2) Apologies for absence
- (3) Specific Declarations of Interest
Members can make any specific declarations of interest at this point.
Members may also make declarations at any time during the meeting.
- (4) Public Open Forum (10 minutes)
- (5) Parish Council Vacancy/Applicants
- (6) Signing of the Minutes/Updates: Eaton Bray Parish Council Meeting, 4 April 2022
- (7) Matters Arising from Parish Council Minutes: 4 April 2022 (*information only*)
- (8) Representatives: (8.1) Central Bedfordshire Council (8.2) Bedfordshire Police
- (9) Planning Report:
 - (9.1) Matters arising / updates from Planning Working Group
 - (9.2) Planning applications/appeals received prior to Parish Council Meeting:
 - (1) Application No: CB/22/01477 – 109 High Street, Eaton Bray, LU6 2DQ
Erection of single storey rear/side extension, detached garage to front, highway crossover & dropped kerb
 - (2) Application No: CB/22/01458 – 21 Totternhoe Road, Eaton Bray, LU6 2BD
Single storey rear extension
 - (3) Application No: CB/TCA/22/00195 – 42 High Street, Eaton Bray, LU6 2DP
Works to trees within a Conservation Area
 - (4) Application No: CB/22/01364 – The Bungalow, Tring Road, LU6 2JU
Demolition of existing house/stable block, erection of 1.5 storey 5 bed house & single storey garage
 - (5) Appeal Reference: APP/P0240/W/21/3288854
Application No: CB/21/03207 – Land at Park Farm, Eaton Bray, LU6 2RR
Erection of 8 affordable dwellings
- (10) Business matters:
 - (10.1) Recreation Grounds: (1) School Lane: (a) Lighting (b) play area groundworks (2) Holman's Field (3) The Rye
 - (10.2) Highways Matters: (1) S.I.D. (2) Speedwatch
 - (10.3) Parish Matters: (1) CCTV/camera – School Lane
 - (10.4) Village enhancements/events: (1) Village Signs (2) Jubilee: (a) Tree (b) Party on the green
 - (10.5) Tenders/Quotations
- (11) Reports & Correspondence:
 - (11.1) Parish Council Chairperson
 - (11.2) Parish Clerk: (1) Parish Office, 15/03/22 (2) Clerk's report
 - (11.3) Parish Amenities/Venues: (1) The Coffee Tavern/Cottage (2) Village Hall (3) Tennis Club (a) sign
 - (11.4) Parish Burial Grounds: (1) Bower Lane Cemetery (2) St. Mary's Churchyard
 - (11.5) Parish Allotments: (1) Tenancy Agreement (2) Allotment fees (3) Holmans Field (4) The Meads
- (12) Parish Council Regulations/Policies: (1) Standing Orders (2) Financial Regulations (3) Risk Assessment (4) Code of Conduct (5) Data Protection (6) Complaints
- (13) Parish Council Insurance Renewal 2022-2023
- (14) Parish Council Accounts:
 - (1) Draft accounts for year to 31 March 2022: *Internal audit review/effectiveness of report/final accounts*
 - (2) Monthly Payments: To resolve to pay April 2022 accounts
- (15) Parish Council Reminders:
 - (1) Parish Office Open/Surgery: Tuesday 17 May 2022, 10am-12noon
 - (2) Parish Council Meeting: Monday 6 June 2022
 - (3) Agenda Items deadline: Wednesday 25 May 2022