

EATON BRAY PARISH COUNCIL

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EATON BRAY PARISH COUNCIL MEETING MINUTES

MONDAY 1 NOVEMBER 2021, 7:30PM, THE COFFEE TAVERN

ATTENDANCE

Parish Councillors Cllr Marie Brewer (Chairperson), Cllr Joan Conner, Cllr Mark Tomkins

Public: No-one in attendance

Others: Cllr Philip Spicer-CBC, PC Steven Beer, Parish clerk

(1) APOLOGIES FOR ABSENCE

- (1.1) Apologies were received from Cllr Mike Simkins.
- (1.2) Apologies were received from PCSO Richard Beare.
- (1.3) The Chairperson addressed the council, Cllr Helen Chubb and Cllr Gavyn Lugsden had put forward their resignation as Parish Councillors. The Parish Council would like to thank Cllr Helen Chubb, Cllr Gavyn Lugsden for their work on the council.
- (1.4) Cllr Adam Richardson has put in a request for leave of absence, due to taking up a new position and having to clarify position with regards to continuing on the Parish Council. Proposed to agree leave of absence, all agreed.

(2) SPECIFIC DECLARATIONS OF INTEREST

No declarations of interest were made at this point in the meeting.

(3) PUBLIC OPEN FORUM

No members of public were in attendance.

(4) SIGNING OF MINUTES: Eaton Bray Parish Council Meeting

- (1) Eaton Bray Parish Council Meeting, Monday 4 October 2021: It was proposed to unanimously accept the minutes. All Agreed. The Chairperson signed the minutes.

(5) MATTERS ARISING FROM MINUTES

- (1) Mill End Close/Waterside – upper island: Proposed date for gate/fence to be fitted is w/c 2 December (weather permitting).
- (2) School Lane – bund to be installed, date to be confirmed. Contractor to leave old posts/bars due to concerns with horse and cart getting onto land. The council to assess the situation again at a later date.
- (3) School Lane – problem with horse and cart entering onto the recreation ground and causing damage to the grass. Matter has been reported to local police. If this matter continues, council to fit a post in the location to try and restrict access. All agreed.
- (4) Hedge, Village Hall Car Park – this is not the responsibility of the church. Clerk is to contact adjacent landowner regarding the maintenance of the hedge.

(6) REPRESENTATIVES

(6.1) CENTRAL BEDFORDSHIRE COUNCIL (CBC)

(6.1.1) Cllr Philip Spicer addressed the Parish Council.

- (1) CBC will take on the maintenance of the land on the corner of Eaton Park/High Street.
- (2) Highways principal office contact details have been forwarded to the Parish Clerk.
- (3) Woodside – there were flooding concerns, the road has been dug up and resurfaced. Hopefully, this issue has been resolved.
- (4) Eaton Park – it is likely that the application is to go to Development Management Committee (DMC), awaiting confirmation.
- (5) Resurfacing of the footpaths – matter ongoing.

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(6) Greenways parking – matter ongoing.

(6.2) BEDFORDSHIRE POLICE:

(6.2.1) PC Steven Beer attended the meeting,

(1) PC Beer is part of the police Community Cohesion Team. They go into the community, meet people, get to know the area and take part in events. The Community Cohesion Team is the first point of contact on advice for the community. Cllr Beer to forward to the Parish Clerk the Neighbourhood Enforcement Team contact details for information.

(7) PLANNING REPORT:

(7.1)

(1) Cricket Club Proposal: The Parish Council to wait for the full planning application to be submitted prior to decision.

(2) Bower Lane: Settle Group (Social/Affordable Housing). The Parish Council find it somewhat disconcerting that the owners are planning to reapply for social housing on this land, despite of the fact that the Planning Inspector refused the appeal for building on this land. The infrastructure for social housing is not in place. Cllr Brewer to put together a response. Agreed.

(3) Housing Needs Survey: The Parish Council do not support the survey as they do not feel the site is suitable for social housing as demonstrated by the Planning Inspectorate's findings. Cllr Brewer to put together a response. All agreed.

(4) Eaton Park: See minutes page 1915, item (6)(6.1)(4). If confirmation of DMC, it is agreed that the Parish Council will send a representative. Approved.

(7.2) Planning Applications:

(1) Application No: CB/TRE/21/00477

Proposal: Works to trees protected by a Tree Preservation Order: SB/TPO/98/00021/G3

Location: 28 Wallace Drive, Eaton Bray, Dunstable, LU6 2DF

- No comment – happy with the decision of the TPO officer

(2) Application No: CB/21/03503/FULL

Location: Doolittle Meadow Farm, Harling Road, Eaton Bray

Proposal: Erection of agricultural building

- Comment: No objections, subject to normal planning conditions

(3) Application No: CB/21/04520/FULL

Location: Land Adjacent To 66, Totternhoe Road, Eaton Bray

Proposal: Erection of one four bed dwelling and two five bed dwellings (re-submission of CB/18/03958/FULL to extend deadline for commencement only) (identical scheme)

- Comment: Objection – the housing mix in the application does not comply with Neighbourhood Plan. The Neighbourhood Plan favours two and three bed properties, not four and five bed properties.

(4) Application No: CB/21/04312/FULL

Location: 45 The Orchards, Eaton Bray, Dunstable, LU6 2DD

Proposal: Single storey side extension

- Comment: No objection, subject to normal planning conditions

(5) Application No: CB/21/04181/LDCE

Location: Rosebury Farm, Bellows Mill, Eaton Bray

Proposal: Lawful development for farm workers dwelling

- Comment: No objection, subject to normal planning conditions

(6) Application No: CB/21/04157/FULL

Location: 2 Totternhoe Road, Eaton Bray

Proposal: Single storey side extension and installation of front gates

- Comment: No objection, subject to normal planning conditions

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(8) BUSINESS MATTERS:

(8.1) MILL END CLOSE:

- (1) Landscape Buffer/Ransome Strip: Waiting for additional quotes.
- (2) Bench: Proposed bench designs were presented to the Parish Council. It was proposed to approve the quotation from Glasdon UK Ltd for 2x benches. All agreed.
- (3) Litter Bin: CBC have agreed to fit a litter bin in Mill End Close, it will be in the location of the current Dog Hygiene Bin. They have agreed to cover the cost of the bin and include this bin in their waste collection round.

(8.2) VILLAGE YOUTH PROVISION:

- (1) Youth Project: An email from CBC Youth Services was forwarded to Parish Councillors for information. It was proposed the council write back thanking them for the time they have put in. All agreed. Clerk to action.

(8.3) VILLAGE RECREATION GROUNDS:

(8.3.1) School Lane:

- (1) Due to delivery delays, the School Lane playground equipment installation is now proposed to start w/c 11 November, however this is subject to change.
- (2) Basketball Pitch – matter on hold.
- (3) Skatepark – waiting for additional quotes.

(8.3.2) Holmans Field: No matters arising.

(8.3.3) The Rye Ground: No matters arising.

(8.4) HIGHWAYS MATTERS:

- (1) Zebra/Pedestrian Crossing: Cllr Tomkins met with Totternhoe Parish Council. We need to carry out a questionnaire – to identify a need for a crossing, to go out to all residents. It was suggested the form be designed to include an advert for Parish Councillors. All agreed. Access to complete the form will be on-line, with manually completed forms to be returned to a set location. It was suggested the council speak with Giblin's Estate Agents to see if they would be happy to hold the post box there. Cllr Tomkins to speak with Giblin's. All agreed. The Parish Council will also require support from the school. Cllr Tomkins to speak to them. All agreed.

- (2) S.I.D.: The council has received three quotes for SIDs (Speed Indicating Devices). It was proposed that ElanCity be the preferred choice. The Parish Councillors to look at the literature for a final decision. All agreed.

(8.5) VILLAGE MATTERS:

- (1) Village Open Day: Matter on hold.
- (2) Project Gigabit: This project needs to community to get involved due to a full application requiring to be put forward. Due to low numbers on the council, the Parish Council do not have the manpower to carry out this project. Clerk to go back to resident saying that in principle the council would be interested, however currently low on Parish Councillors and therefore do not have the time to deal with this. All agreed.

(8.6) PARISH TREES:

- (1) Tree Planting: The Parish Council to thank those interested in this project, however at the moment due to low number of Parish Councillors, the Parish Council do not have the time/manpower to pursue this.
- (2) St. Mary's Church: Ash tree – waiting for additional quotes.
- (3) Willow Tree: See minutes page 1915, item (6)(6.1)(6.1.1)(1)

(8.7) VILLAGE ENHANCEMENTS/EVENTS:

- (1) Village Signs: Bring forward January PC Meeting.
- (2) Jubilee Celebrations/beacon location: Bring forward January PC Meeting.

(8.8) TENDERS/QUOTATIONS:

- (1) Mill End Close – Bench: See minutes page 1917, item (8)(8.1)(2)

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(9) REPORTS:

(9.1) PARISH COUNCIL CHAIRPERSON:

(9.1.1) Correspondence:

- (1) Email: resident support/additional parish trees – see minutes page 1917, item (8)(8.6)(1)
- (2) Email: tree donation – see minutes page 1917, item (8)(8.6)(1)
- (3) Email: School Lane recreation ground lighting – the council to find out best contact at CBC regarding suitable lighting for recreation grounds. All agreed. Clerk to respond resident saying that the Parish Council is looking into this further.
- (4) Email: Settle Group/Bower Lane development – see minutes page 1916, item (7)(7.1)(2)
- (5) Email: Project Gigabit – see minutes page 1917, item (8)(8.5)(2)

(9.2) PARISH CLERK:

No matters brought forward.

(9.3) PARISH AMENITIES/VENUES:

- (1) Cottage: No matters arising.
- (2) The Coffee Tavern:
 - (a) Obtaining quotations for a painter/decorator for works to the outside of The Coffee Tavern.
- (3) The Village Hall: Waiting to hear back from The Village Hall committee on matters raised.
- (4) Tennis Club: Matter on hold.

(9.4) PARISH BURIAL GROUNDS:

(9.4.1) Bower Lane Cemetery:

- (1) Burials: Number of burials/internments for September/October: One.
- (2) Cemetery Tap: Clerk obtaining quotes.
- (3) Entrance Gates: Work to the gates has been completed, due to the age of the gates the work completed was acceptable however they may need replacing.
- (4) Green waste bin: Waiting delivery of new bin.

(9.4.2) St. Mary's Churchyard: Missed stump has been grinded out, Clerk awaiting invoice for payment.

(9.5) PARISH ALLOTMENTS:

- (1) Holman's Field: Cllr Tomkins to visit the allotment to assess their condition. Should the allotments not be properly managed Clerk to write to tenants. All agreed.
- (2) The Meads Allotments: Awaiting legal advice regarding the blocking-off of a boundary gate.

(10) MONTHLY ACCOUNTS:

- (10.1) TO RESOLVE TO PAY OCTOBER 2021 ACCOUNTS: Proposed, seconded, all agreed.

(11) ITEMS FOR NEXT AGENDA:

(11.1) Next Meeting:

- Parish Council Meeting, Monday 10 January 2022 from 7:30pm, The Coffee Tavern

(11.2) Agenda items:

- Jubilee celebrations & beacon location
- Tree planting

(11.3) Finance Working Group: Monday 6 December 2021 – Parish Councillors to forward any items for budget/precept to the Parish Clerk by Tuesday 30 November 2021.

(11.4) Parish Council Meeting: Monday 10 January 2022 - Parish Councillors to forward any items for the next Parish Council Meeting to the Parish Clerk by Friday 31 December 2021.

Meeting closed at 21:13hrs