

EATON BRAY PARISH COUNCIL

Telephone/Text: 07931479663 - Email: clerk@ebpc.co.uk - Website: www.ebpc.co.uk

EATON BRAY PARISH COUNCIL UPDATE REPORT

Due to summer recess, it was approved by the Parish Council at their July meeting to carry out a monthly update report for August 2021, sent via email with all matters actioned/approved.

Parish Councillors: Cllr Marie Brewer, Cllr Mark Tomkins, Cllr Joan Conner, Cllr Helen Chubb,
Cllr Kathy Ellison, Cllr Gavyn Lugsden, Cllr Mike Simkins,
Cllr Adam Richardson
Parish Clerk: Heidi Head

Update: 9th August 2020

Following is a list of actions carried out by Eaton Bray Parish Council since the Parish Council Meeting on Monday 5th July 2021.

- (1) Monthly Payments: All approved monthly payments for August 2021 to be paid through on-line banking (attachment 1).
- (2) Planning Applications: The Parish Council approved/actioned their response to planning applications received (attachment 2).
- (3) Correspondence: The Parish Council approved action/their response to correspondence received (attachment 3).
- (4) Quotations: The Parish Council approved action/their response to quotations received –
(1) Bower Lane Cemetery gates (2) Parish Council notice board (attachment 4 & 5).
- (5) The Cemetery: The Clerk has spoken to CBC who have agreed to the Parish Council having an additional bin for the cemetery, however it must be a green bin. The order was placed on 29th July 2021, with confirmation of three weeks delivery time. The Clerk is also ensuring that stickers will be attached to both bins with the bin location, one confirming general waste and the other green waste only.
- (6) Allotments: The Clerk has received communication from Allotment Plot 21a that they are currently living in Edlesborough, which is within the one-mile radius of Eaton Bray parish boundary (as per allotment terms) and therefore still able to retain their plot. Cllr Tomkins has also spoken to the new resident (Church Lane) who is working on the allotment with the current tenant, the council to make a final decision regarding the gate as the resident has asked if we would consider allowing it to remain for access to the plot ONLY. Agenda item/September PC Meeting.
- (7) EB Lions/Agreement 2021-2022: EB Lions have been sent their two agreements for The Rye and Holmans field.
- (8) Mill End Close/Waterside: Repairs to the island and sluice are complete. The clerk has informed MWAgri of this to enable them to carry out approved tidy/clearance of the area.

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- (9) Mill End Close/Waterside: The new fence has now been erected.
- (10) Mill End Close: The Clerk has contacted MWAgri with regards to the clearance/tidying of the Landscape Buffer and will be putting together an addendum to be added to the current Ground Maintenance Contract regarding the yearly maintenance of this strip, as agreed at the July PC Meeting.
- (11) School Lane Recreation Ground: The repair works, drainage and new pathways have been completed.
- (12) School Lane: The picnic benches/skatepark benches have been installed, however the council noticed that some of the paintwork was not up to the expected standard. The supplier is sending a touch-up kit to rectify these issues. However, due to concerns regarding the paint quality of the benches, the Clerk recommended the council re-look at other bench options for Mill End Close rather than use this supplier and would put forward other designs/suppliers at the September PC Meeting.
- (13) The Coffee Tavern: The current caretaker/cleaner is resigning her role and therefore a replacement will be needed. The Clerk has agreed to support The Coffee Tavern, by putting together a Facebook advert (to also go on the council's website) in the hope of getting a new person. During the interim of the current caretaker leaving and a new caretaker being taken on, the Clerk has agreed to be the initial point of contact, via the Parish Council telephone/email, forwarding all details to Cllr Conner to finalise/confirm.
- (14) Parish Council Meeting: The Parish Council are still planning to have a full Parish Council Meeting on Monday 6th September 2021, 7:30pm in The Coffee Tavern, 1st floor.
Should this change, due to amended Covid-19 guidelines, you will be informed.
- (15) Cllr Philip Spicer – Eaton Bray Ward report August 2021: to follow.
- (16) REMINDER: Parish Councillors to complete and return to the Parish Clerk their 'Patch of Parish Report' by Friday 20th August 2021.
- (17) FOR INFORMATION: Agenda items and working draft minutes.
Please forward the Parish Clerk any agenda items by Friday 27 August 2021 to get it included in the Parish Council Meeting on Monday 6 September 2021. Attached is the working draft copy of the Parish Council Minutes, 5 July 2021.

Note: All matters actioned/resolved will be recorded, filed and included as attachments at the next full Parish Council Meeting as a true and accurate record of works carried out during this period.