

EATON BRAY PARISH COUNCIL

Email: clerk@ebpc.co.uk – Website: www.ebpc.co.uk

EATON BRAY PARISH COUNCIL ANNUAL PARISH MEETING MINUTES MONDAY 10 MAY 2021, 7:30PM, THE COFFEE TAVERN

ATTENDANCE

Parish Councillors:

IN PERSON:	Cllr Marie Brewer (Chairperson), Cllr Mark Tomkins (Vice-Chairperson), Cllr Kathy Ellison, Cllr Adam Richardson
REMOTE:	Cllr Helen Chubb, Cllr Joan Conner, Cllr Gavyn Lugsden
Public:	x1 (resident/remote)
Others:	Parish Clerk (In person), Cllr Philip Spicer-CBC (Remote)

To ensure that the Parish Council adhered to government guidelines on social distancing, a restriction on the numbers of those attending in person was put in place (maximum four Parish Councillors and the Parish Clerk) with the other Parish Councillors attending remotely. Press and Members of the Public were not able to attend the meeting in person, however, were able to join the meeting through the ZOOM link provided on the EBPC website.

The Chairperson presented the rule regarding those attending remote/Zoom.

(1) WELCOME TO PARISHIONERS

No members of the public were in attendance at this point of the meeting, however a member of the public joined later in the meeting.

(2) APOLOGIES FOR ABSENCE

(1.1) Apologies were received from Cllr Mark Simkins.

(3) MINUTES OF ANNUAL PARISH MEETING, Monday 9 November 2020

The minutes of the Annual Parish Meeting from Monday 9 November 2020 were unanimously approved. The Chairperson signed the minutes.

(4) MATTERS ARISING FROM THE MINUTES

There were no matters arising.

(5) ANNUAL REPORT

(5.1) The Chairperson presented their report to the meeting. Attachment 1.

(5.2) The Coffee Tavern/Cottage report was presented to the meeting. Attachment 2.

(6) ACCOUNT FOR YEAR ENDING, 31 March 2021

(6.1) The Clerk reported that the final accounts were signed off by the Internal Auditor on the 5 May 2021.

(6.2) The Clerk, as RFO, reported that the parish council year end accounts now completed are ready for approval at the Annual Meeting of Eaton Bray Parish Council on 10 May 2021. Once approved by the Parish Council the accounts will be available for public inspection for a period of 30 working days from 11 May 2021 to 22 June 2021, to be forwarded to the external auditors for 30 June 2021.

(6.3) Inspection notices will be displayed on the Parish Council website and the Parish Council noticeboard at The Coffee Tavern.

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(7) PROJECTS COMPLETED AND ON-GOING

- (7.1) Village Enhancements: The Parish Council are continuing to look at improvements for this village. This is an on-going project.
- (7.2) Youth Project: The Parish Council are working with CBC to put a Youth Council together, to encourage youngsters to get involved with matters in the village.
- (7.3) Village Events: The Parish Council are looking at putting together some events for the village, i.e., Village Open Day – however these events have been put on hold due to Covid. As Covid restrictions reduce the Parish Council will be looking into this further.
- (7.4) St. Mary's Church – churchyard trees: Work to the trees in the churchyard is ongoing. A planning application was submitted to CBC for a reduction of the large trees which has been approved.
- (7.5) The Rye – gym equipment: The Training Rig has been ordered and delivery/installation of this new piece of equipment is estimated for w/c 7 June 2021.
- (7.6) School Lane – playgroup equipment: The Parish Council have looked at designs/quotations from four playground suppliers, reducing to their two preferred designs. They are now meeting with the final two suppliers on site to look at the proposals before a final decision is made.
- (7.7) School Lane – skatepark and seating: Work to repair the edge of the skatepark, together with two new benches by the skate park and two picnic benches in the recreation ground has been approved, with estimated repair work and delivery of benches, w/c 14 June 2021.
- (7.8) Eaton Bray Village Calendar, 2022: The Parish Council has received several historic photographs and are now in the process of choosing the final twelve which will be used in the calendar. The Parish Council wished to thank everybody who took the time to send in their photographs.
- (7.9) Any other projects for the coming year: See Chairperson's report.

(8) PUBLIC OPEN FORUM

No matters raised.

Meeting closed at 19:17hrs.

SIGNED FOR AND ON BEHALF OF EATON BRAY PARISH COUNCIL

APPROVED – EATON BRAY PARISH COUNCIL MEETING

SIGNATURE:

PRINT NAME:

DATE:

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APPROVED – EATON BRAY ANNUAL PARISH MEETING

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DATE:
