

# EATON BRAY PARISH COUNCIL

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## EATON BRAY PARISH COUNCIL MEETING MINUTES

MONDAY 12 APRIL 2021, 7:30PM, REMOTE/ZOOM ATTENDANCE

### ATTENDANCE

**Parish Councillors:** Cllr Marie Brewer (Chairperson), Cllr Mark Tomkins (Vice-Chairperson), Cllr Helen Chubb, Cllr Joan Conner, Cllr Kathy Ellison  
**Public:** x2 (1x resident / 1x Edlesborough PC Clerk)  
**Others:** Parish Clerk, Cllr Philip Spicer (CBC)

- The Chairperson presented the rule regarding remote/Zoom attendance.
- The Chairperson wished to register Eaton Bray Parish Council's condolences on the death of HRH Prince Philip. He was an extraordinary public servant who worked tirelessly for the many organisations that he promoted. He will be greatly missed, and we send our condolences to Her Majesty The Queen and all the Royal Family on behalf of all the residents of Eaton Bray.

### **(1) APOLOGIES FOR ABSENCE:**

- (1.1) Apologies were received from Cllr Gavyn Lugsden, Cllr Adam Richardson and Cllr Mike Simkins.
- (1.2) Resignation: Cllr James Melzack. The Parish Council wished to thank Cllr Melzack for his time on the council.
- (1.3) Notice of Vacancy: Cllr Tomkins/Clerk to organise.

### **(2) SPECIFIC DECLARATIONS OF INTEREST:**

No declarations of interest were made at this point in the meeting.

### **(3) PUBLIC OPEN FORUM:**

- (3.1) Watercourse – Mill End Close/Waterside: Following a question from a resident, the Chairperson outlined the currently situation. The Parish Council has been in communication with IDB, who carried out an analysis of this location and put forward three options for the repair to the bank/island. Cllr Brewer and Cllr Tomkins met with two representatives from the IDB to discuss the necessity for this work and discuss the proposed options. The Parish Council agreed to commission IDB to carry out necessary work. Due to the high costs proposed for this work, the Parish Council has asked IDB to support the council with funding. A decision by IDB will be made at their board meeting in May. Following the exceedingly high level of winter rainfall, there had been further erosion of the island. The Parish Council agreed that urgent remedial work was necessary and advised IDB accordingly, so far IDB have not responded. Clerk to chase IDB for an update. All agreed.

### **(4) SIGNING OF MINUTES: Eaton Bray Parish Council Meeting, 8 MARCH 2021B**

- (4.1) Amendment: minutes page 1873, item 8(8.6)(4) "*£400 rent*" amended to "*£300 rent*".
- (4.2) It was proposed to unanimously accept the minutes. All agreed. The Chairperson will sign the minutes when Covid-19 restrictions allow.

### **(5) MATTERS ARISING FROM MINUTES: 8 MARCH 2021**

- (5.1) (8.6)(1) Fly-tipping: response received from Central Bedfordshire Council (CBC); copy attached. The Parish Council wished to thank CBC for their quick response to fly-tipping reports and for clearing up the verges. The Parish Council wished to remind residents that they must keep reporting any fly-tipping in the parish using the FixMyStreet app, which does

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have a quick response time. The Parish Council can request volume reports from FixMyStreet, to look at ‘hot spots’ within the parish.

## (6) REPRESENTATIVES:

### (6.1) CENTRAL BEDFORDSHIRE COUNCIL [CBC]:

Cllr Phillip Spicer addressed the Parish Council.

(6.1.1) March report submitted by Cllr Philip Spicer.

(1) Sewage Pump Station: Cllr Spicer is waiting for an update of this matter, hopefully getting one within the next week as the project manager will be back from their Easter break. Cllr Spicer is trying to get a site meeting with Anglian Water to look at the location and other issues within the area. It was proposed that a representative from the Parish Council also attend the meeting to explain the problems experienced direct to Anglian Water. All agreed.

(2) Road Patching: Cllr Spicer has emailed CBC for an update, the matter is being looked into, some roads are due to get a surface dressing later this year.

(3) Blocked drain (The Rye): All blocked road drains have been reported to CBC, waiting for contractors to carry out drain cleaning.

(4) Greenways - parking issues: This area needs to be addressed urgently, there are major parking issues. Cllr Spicer is in contact with the project manager of housing regarding this location and is working with CBC to try and raise capital for improvement works. Matter ongoing.

(5) Planning – The Annex, The Rye: Planning enforcement are aware of the matter and have raised a case. As there is currently a planning appeal for this location, it is unclear how this is progressing.

(6) TerraCycle: Cllr Spicer has been pushing to get some resolution on this initiative, but he requires more detail from the local primary school. Does the school wish to support the scheme and if so, their bin preference. It was proposed Cllr Lugsden speak to the school regarding the scheme to find out their interest. All agreed.

(7) Broken Manhole Cover – High Street: Matter reported. Highways are looking into this issue.

(8) Harling Road: Road signs have been ordered and should be installed shortly.

(9) Footpaths in the parish: many are of poor quality, requiring work. Cllr Spicer to investigate.

(6.2) **BEDFORDSHIRE POLICE**: No police were in attendance.

(6.2.1) Village Focus Group: No updates to report.

## (7) PLANNING REPORT:

(7.1)

(1) Parish Council planning procedures: It was proposed that the Parish Council continue with the current system put in place during lockdown. All planning applications are forwarded to the Planning Working Group who look at the applications, make recommendations/comments, and forward to full Parish Council for final decision. All agreed.

(2) Planning Working Group: It was proposed that Cllr Lugsden take on the role of Chairperson for the Planning Working Group. All agreed.

(3) CB/21/00776F, 20 The Orchards, Single storey rear extension and first floor rear and side extensions: This Planning Application was discussed at our meeting on 8 March 2021, our response was “No objection subject to normal planning considerations”. Following a call from a resident, it was pointed out that the application also included a proposed first floor balcony. The Parish Council included a clause saying that we have some concerns about the effect of the balcony on the neighbour’s privacy. All noted/agreed.

(7.2) Planning Applications:

(1) **CB/21/01190/FULL, 2 The Rye, Eaton Bray, LU6 2BQ**

*Ground floor extensions & extension to the loft.*

- No objection subject to normal planning considerations.

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(2) **CB/20/04068/FULL, Brodie Stables, The Rye, Eaton Bray, LU6 2BQ**

*Conversion of Building B to 1 Bed dwelling for use in connection with the care of horses on site and reduction in size of building C to 45 square metres.*

- The above application was scheduled for the next Development Management Committee on 07 April 2021. It has been recommended for approval. The Parish Council decided not to attend the Management Committee Meeting as the Parish Council view had already been registered with the planning authority.

(3) **CB/21/00904/LB, 7 The Rye, Eaton Bray, LU6 2BQ**

*Listed Building: Conversion of outbuildings into 2 x two-bed residential dwellings with associated parking, amenity space and access.*

- The size and number of houses are in compliance with the Eaton Bray Neighbourhood Plan and the location could be considered as infilling. However, as this development makes use of outbuilding to a listed building, we would hope that if permission is granted that due consideration is given to ensuring that these new houses do not impact on the special nature of the existing building.

(4) **CB/TRE/21/00097, 50 Wallace Drive, Eaton Bray, LU6 2DF**

*Works to a tree protected by a Tree Preservation Order: SB/TPO/98/00021/T14 - Prune Yew tree and remove overhanging branches over garden shed.*

- No objection if approved by CBC tree experts.

(5) **CB/21/00939/OUT, Crosswaters Farm House, Icknield Way, Eaton Bray, LU6 2EE**

*Outline Application: erection of a farm manager's dwelling.*

- Whilst Eaton Bray Parish Council and the Eaton Bray Neighbourhood Plan does not support development within the Green Belt, we accept the need to support local farming enterprises and therefore would not object to this development if it is deemed necessary for the business.

(6) **CB/21/00924/FULL, 44 Dyers Road, Eaton Bray, LU6 2BE**

*Single storey side extension.*

- No objection subject to normal planning considerations

(7) **CB/21/01269/GPDE, Grasmere Tring Road**

*Prior Notification of Householder Extension: Extending bungalow by small side extension to square off property on RH side to facilitate replacement roof with gable ends in place of hips. Roof replacement is for renovation/repair purposes only and will be replaced without changes to existing ridge heights, eaves and sloping pitches. Rear permitted development extension to only project from rear 'original' elevation.*

- No objection.

(8) **CB/21/00863/LB, 46 Moor End, Eaton Bray, LU6 2HN**

*Removal of paint on walls of front & side elevation, re-pointing works as necessary in lime mortar, application of lime mortar render & limewash*

- No objection.

(7.3) **Planning Appeals:**

○ **Land to the South East of the Annex Hollybrook, The Rye, Eaton Bray, LU6 2BQ  
APP/P0240/W/21/3267535 CB/20/01729/FULL**

*Demolition of existing independent annex/mobile home, erection of single storey dwelling.*

- This is an appeal against the decision by CBC to refuse permission.
- Eaton Bray Parish Council fully support the decision by CBC to refuse permission for further development of this site.

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## **(8) BUSINESS MATTERS:**

### **(8.1) MILL END CLOSE:**

(8.1.1) Waterside/IDB: See minutes page 1876, item (3)(3.1).

(8.1.2) Fencing: Quotation received for works. Due to high costs Clerk to obtain additional quotes for consideration. All agreed.

### **(8.2) VILLAGE YOUTH PROJECT:**

Cllr Chubb and Cllr Ellison met with CBC [Simon] at the skatepark. They spoke with youngsters at the park to find out what they would like to see happening in the village. The Parish Council would need to also consider youngsters attending Eaton Bray events from other villages, what would be the protocol. Matter ongoing.

### **(8.3) VILLAGE RECREATION GROUNDS:**

#### **(8.3.1) School Lane:**

(1) Skate Park: The new path and repairs to this area were approved by the Parish Council at their meeting, 8 March 2021.

(2) Basketball pitch: It was proposed that the Parish Council look into enlarging the basketball area to a full-size basketball pitch. This would allow team games. Cllr Ellison to look into full size pitch requirements and second basketball net/stand. All agreed.

(3) Play Equipment: Four estimates/designed had been received. Cllr Brewer to forward to Parish Councillors to look at and ask the four be reduced to their two preferred designs. All agreed. Cllr Brewer to also look into disabled options for play equipment.

(4) Seating: It was proposed that following benches be purchased. All approved.

- Oakland picnic bench x2, in dark green, for seating in the recreation ground.
- Greenwich bench x2 (with trickstoppers), in dark green, for the skate park.

#### **(8.3.2) Holmans Field:**

(1) EB Lions Agreement 2021-2022: It was proposed that the 2021-2022 EB Lions Agreement be sent out, wording as the previous year with the agreed rent reductions, approved by the Parish Council at their meeting, 8 March 2021. All agreed.

#### **(8.3.3) The Rye Ground:**

(1) Training Rig – the rig has been ordered. The Parish Council are waiting to hear back from the supplier regarding delivery/fitting date.

(2) Concerns were raised regarding access to The Rye Ground, users having to cross a busy road with poor visibility. How to make this location safer? One option could be to make the triangle a mini-roundabout which would slow down traffic. Cllr Spicer to investigate further. All agreed.

### **(8.4) HIGHWAYS MATTERS:**

(1) Footpath/The Rye: See minutes page 1879, item (8)(8.3)(8.3.3)(2).

(2) Greenways: See minutes page 1877, item (6)(6.1)(6.1.1)(4).

### **(8.5) PARISH TREES:**

(1) St. Mary's Churchyard: The Parish Council has submitted a planning application for works to the trees in a conservation area.

(2) CBC Tree Planting: To be brought forward to the Parish Council Meeting, 10 May 2021.

### **(8.6) VILLAGE ENHANCEMENTS/EVENTS:**

(1) Hanging Baskets: To be brought forward to the Parish Council Meeting, 10 May 2021.

(2) Village Calendar 2022: Cllr Ellison has received several photographs; it was suggested that Cllr Ellison organise for a day when the photographs can be displayed for other Parish Councillors to view and choose preference. All agreed.

(3) Bench/Mill End Close: To be brought forward to the Parish Council Meeting, 10 May 2021.

(4) Parish Benches: Clerk to organise for the village handyperson to sand down/re-stain the parish wooden benches. All agreed.

(5) Cheering up: Cllr Chubb and Cllr Ellison are looking into putting on some fun village events.

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(i) End of term party for the village school – the WI to make cupcakes for the school, suggestion that the Parish Council make a donation towards the ingredients. Cllr Lugsden to speak with the school to find out what they would like for party food. All agreed.

(ii) To organise an outside event, i.e. picnic (for elderly residents). The kitchen/toilets at the Village Hall could be booked, it was recommended this wait due to current government advice on social events. All agreed.

## **(8.7) TENDERS/QUOTATIONS:**

(1) School Lane car park/fence: Quotation for repair presented to the Parish Council. Approved.

## **(9) REPORTS:**

### **(9.1) PARISH COUNCIL CHAIRPERSON:**

(9.1.1) No matters to report.

#### **(9.1.2) Correspondence:**

(1) Email – Parish Council Planning Application, St. Mary’s Church: Clerk to forward plan/description of works. All agreed.

(2) Email - Problem speeding: Cllr Tomkins has contacted the resident with a view to inviting them to join the Speedwatch Team.

(3) Email – Drain clearing/pavement repair: Matter has been reported to CBC to look into and action accordingly. Reported to FixMyStreet. Clerk to forward a copy of the email to Cllr Spicer for information.

(4) Email – Problem speeding: Cllr Tomkins has contacted the resident with a view to inviting them to join the Speedwatch Team.

(5) Email – Mill End Close/Waterside: Resident attending the meeting, matter discussed in minutes page 1876, item (3)(3.1).

(6) Email – 30mph speed to be extended further down The Rye. Cllr Spicer to speak with CBC regarding this. Recommend resident also put together a petition (100 signatures) and forwarded to CBC to support this suggestion.

(8) Email – Planning concerns/The Rye: Read to Parish Councillors. No action required.

(9) Memorial Application – request for a memorial bench. Parish Council to check with family prior to decision of application. Cllr Tomkins to action. It was proposed to amend the Memorial Application guidelines to include, “Should the application for a memorial in the parish not be a member of the deceased family, the applicant must seek approval from the family and include this with the submitted application.” All agreed.

### **(9.2) PARISH CLERK:**

(1) FOCUS Report: Clerk to increase the highlighted information.

(2) Dog Hygiene bin – Church Lane: Clerk to contact landowner (field) for a decision on putting a bin by the public footpath entrance, also contact the Village Hall Committee to find out their view on installing a Dog Hygiene bin on the corner of Church Lane/hall car park (field side). All agreed.

(3) Litter Picking: Due to government guidelines on groups/social distancing, the Parish Council are at this time unable to support resident litter picking groups, however, will be looking at carrying out a Village Litter Pick when guidelines allow.

### **(9.3) PARISH AMENITIES/VENUES:**

(1) Cottage: No matters to report.

(2) The Coffee Tavern: The CT Committee are currently going through the government guidelines regarding re-opening to the public.

(3) The Village Hall: No matters to report.

### **(9.4) PARISH BURIAL GROUNDS:**

#### **(9.4.1) Bower Lane Cemetery:**

(1) Burials: Number of burials/internments for March 2021: Two.

(9.4.2) St. Mary’s Churchyard: No matters to report.

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## **(9.5) PARISH ALLOTMENTS:**

- (1) Holman's Field: No matters to report
- (2) Allotment Renewals: All plots are now let.

## **(10) MONTHLY ACCOUNTS:**

**(10.1) TO RESOLVE TO PAY MARCH 2021 ACCOUNTS:** Proposed, seconded, all agreed.

*A copy of the Parish Council monthly accounts can be obtained by applying to the Parish Clerk.*

## **(11) ITEMS FOR NEXT AGENDA:**

### **(11.1) Next Meeting:**

- Annual Parish Meeting, Monday 10 May 2021 from 7:00pm.
- Annual Meeting of Eaton Bray Parish Council, Monday 10 May 2021 from 7:30pm.

### **(11.2) Agenda items:**

- Village Youth Project, Cheering-up Events.
- Parish Councillors to forward any items for the next Parish Council Meeting to the Parish Clerk by Friday 30 April 2021.

Meeting closed at 21:17hrs.