

# EATON BRAY PARISH COUNCIL

Telephone/text: 07931479663 - Email: clerk@ebpc.co.uk - Website: www.ebpc.co.uk

## **EATON BRAY PARISH COUNCIL** **ANNUAL PARISH MEETING MINUTES** **HELD ON 9 NOVEMBER 2020 VIA ZOOM**

**PRESENT:** Councillor Marie Brewer (Chairperson), Councillor Joan Conner,  
Councillor Helen Chubb, Councillor Gavyn Lugsden,  
Councillor Mike Simkins, Councillor Mark Tomkins

**ALSO PRESENT:** Parish Clerk, No members of public were in attendance

The Chairperson opened the meeting, confirming remote zoom attendance.	
<b>1.</b>	<b>WELCOME TO PARISHIONERS</b>
	There were no parishioners in attendance.
<b>2.</b>	<b>APOLOGIES FOR ABSENCE</b>
	2.1. Cllr Adam Richards, Cllr James Melzack was not in attendance.
<b>3.</b>	<b>MINUTES OF ANNUAL PARISH MEETING, MONDAY 13 MAY 2019</b>
	The minutes of the Annual Parish Meeting from Monday 13 May 2019 were unanimously approved. The Chairperson signed the minutes.
<b>4.</b>	<b>MATTERS ARISING FROM THE ANNUAL PARISH MINUTES</b>
	There were no matters arising.
<b>5.</b>	<b>ANNUAL REPORT</b>
	5.1. The Chairperson presented their report to the meeting. Attachment 1.
	5.2. The Coffee Tavern/Cottage report was presented to the meeting. Attachment 2.
<b>6.</b>	<b>ACCOUNTS FOR YEAR ENDING, 31 MARCH 2020</b>
	The Clerk, as RFO, confirmed that parish council year end accounts were completed and approved by the Parish Council on 6 July 2020, and available for inspection from 6 July 2020 to 14 August 2020. Inspection notices were displayed on the Parish Council website and the Parish Council noticeboard at The Coffee Tavern. The audited accounts were forwarded to the external auditor for final approval on 4 August 2020. A copy of the Audit papers are available on the Parish Council website.
<b>7.</b>	<b>PROJECTS COMPLETED AND ON-GOING</b>
	7.1. Neighbourhood Plan: project completed.
	7.2. School Lane car park: project completed.
	7.3. Holman's Field Bridge: project completed.
	7.4. Village Enhancements: Phase 2 lighting/three corners – completed.
	7.5. Village litter pick: due to current situation (Covid-19) there are no planned dates for the next village litter pick.
	7.6. Any other projects for the coming year: see Chairpersons report.
<b>8.</b>	<b>PUBLIC OPEN FORM</b>
	There were no members of public present.

Meeting closed 7:14pm

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## Approved - Eaton Bray Parish Council Meeting

Signature:	Date:	
Print Name:		
Signed on behalf of Eaton Bray Parish Council		

## Agreed - Eaton Bray Annual Parish Meeting

Signature:	Date:	
Print Name:		
Signed on behalf of the Eaton Bray Annual Parish Meeting		