

EATON BRAY PARISH COUNCIL

Telephone/Text: 07931479663 - Email: clerk@ebpc.co.uk - Website: www.ebpc.co.uk

Due to Government guidelines, it was approved by the Parish Council to carry out Parish Council Monthly meetings via remote/email with all matters actioned/approved as a monthly update report.

EATON BRAY PARISH COUNCIL UPDATE REPORT

Parish Councillors: Cllr Marie Brewer, Cllr Helen Chubb, Cllr Joan Conner, Cllr Adam Richardson,
Cllr Mike Simkins, Cllr Mark Tomkins

Parish Clerk: Heidi Head

Update: 1st June 2020

Following is a list of actions carried out by Eaton Bray Parish Council since our last report on 4th May 2020.

- (1) Monthly Payments: All approved monthly payments for May 2020 to be paid through on-line banking (attached).
- (2) The Coffee Tavern/Cottage: We are still waiting for a response from our letting agenda regarding the previous tenants rent arrears.
- (3) The Cemetery: We have to date, since the official lockdown began, had four burials at Bower Lane Cemetery.
- (4) Year End Accounts: The Parish Clerk has drafted the year end accounts and is now organising to get them assessed by the Internal Auditor. The accounts will be dropped off at the auditor's house and once the audit is complete, will collect the paperwork. Social distancing will be observed at all times. When the paperwork is returned the draft accounts will be sent out to all Parish Councillors.
- (5) On-line Banking/Precept Account: The Parish Clerk has now received confirmation from the Bank of Ireland (deposit/precept account) that we can obtain electronic signatories from those currently set-up with the bank as authorised signatories. The form will be completed by the Clerk and forwarded to those able to sign the paperwork, to be returned to the Clerk who will forward the electronic form to Bank of Ireland for processing. Once the Parish Council Meetings are up and running a hard copy of the paperwork will be presented to the council for signatures and together with approval of the council at the meeting (Parish Council minutes) will be forwarded to the Bank of Ireland for their records.
- (6) The Parish Council received an email from a resident in Mill End Close concerned with the size of the trees to the rear of his property, the Clerk organised for them to be assessed by our Ground Maintenance contractor and Cllr Tomkins had a site meeting with the resident. Cllr Tomkins and Cllr Brewer will review the assessments made by the contractor and site visit to decide if any action is necessary.
- (7) Clerks working from home allowance: The clerk is entitled to a tax free working from home allowance of £26 per month, which has not been previously claimed. It was agreed this allowance being paid, backdated to April 2020.
- (8) Holman's Field Bridge: It was brought to the Parish Council's attention that a plank was missing/removed from the bridge. Cllr Tomkins and Cllr Brewer closed the bridge to users to enable the missing plank to be replaced, with notices put in Facebook informing all of

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the bridge closure. The Clerk organised for the Village Handyperson to replace the missing plank, but also to replace some additional planks – recommendation by the Village Handyperson when assessing the bridge. The bridge is now re-opened. Cllr Brewer met with a contractor who specialises in metal works to assess Holmans Field bridge with a view to replacing the wooden base of the bridge.

(9) Cllr Philip Spicer – Eaton Bray Ward report 01/06/2020

Please note the new request by highways regarding the speed limit of 20 miles an hour by schools - the request for the powers for the next 18 months within Central Bedfordshire Council. This is for emergency powers if the council is finding it hard for people are struggling to keep socially distance of 2m between each other. This does not mean it will be applied to every road in Central Bedfordshire it will be decided by case by case scenario.

(9.1) Updates:

- CBC has asked for the High Street to be closed for resurfacing and when granted official notice will be given to the Parish Council and for the wider public for 13th to 20th July 2020.
- Double yellow lines have been installed at Church Lane in Eaton Bray and will be renewed when the road service is renewed.
- Waiting for confirmation from Eaton Bray Parish Council that I have moved the (30mph) road sign on Bower Lane to the correct position, if not I will ask them to remove to the correct position. If the Parish Council would like the sign to be moved to another spot I'm willing to put in a request for the new position but there will be cost for design and feasibility study to update law of the road.
- Road drains have been cleaned at Market Square and The Rye.
- I have started the ball going about the Zebra crossing on High Street, it was a no from the CBC safety officer and I am in dispute with the facts he laid out in his answer, however Paul Salmon was more open to the idea. A full pedestrian count will need to take place, under normal traffic conditions and at various times to ensure we have an accurate picture of pedestrian movements and if a crossing, of any kind, is justified. If we find it is, then we will need to establish how to pay for it, because at this stage, it will not be deemed a priority. This will mean any s106 money we can come up with new planning applications, even the ones which the PC reject too.

(9.2) New requests – to be actioned:

- The Rye turning, flower container/planter for the middle bit of land and tidy up outer edges.
- I have asked for the road marking of the 30mph to be renewed and new ones, if needed, on Moor End, Northall Road, The Rye and Totternhoe Road.
- Concerned resident about school and its opening date for children to go back to school.

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Note: All matters actioned/resolved will be recorded, filed and included as attachments at the next full Parish Council Meeting as a true and accurate record of works carried out during this period.