

## EATON BRAY PARISH COUNCIL UPDATE REPORT

*Due to Government guidelines, it was approved by the Parish Council to carry out Parish Council Monthly meetings via remote/email with all matters actioned/approved as a monthly update report.*

Parish Councillors: Cllr Marie Brewer, Cllr Helen Chubb, Cllr Joan Conner, Cllr Adam Richardson,  
Cllr Mike Simkins, Cllr Mark Tomkins

Parish Clerk: Heidi Head

### **Update: 6<sup>th</sup> July 2020**

Following is a list of actions carried out by Eaton Bray Parish Council since our last report on 1<sup>st</sup> June 2020.

- (1) Monthly Payments: All approved monthly payments for June 2020 to be paid through on-line banking (attachment 1).
- (2) The Coffee Tavern: The Car Park barrier was damaged, MWAgrri Ltd are dealing with the repair. The Annual Gas Inspection was carried out, no problems.
- (3) Cottage: Rental arrears - the Nil Deposit Scheme found in the Coffee Tavern Trust's favour and were reimbursed 6 weeks rent. The Annual Gas Inspection was carried out, no problems.
- (4) The Cemetery: We have received 3 memorial applications for June 2020 – all approved.
- (5) Year End Accounts: DRAFT ACCOUNTS FOR YEAR TO 31<sup>ST</sup> MARCH 2020 & INTERNAL AUDIT REVIEW/EFFECTIVENESS OF REPORT
  - (5.1) The final accounts were signed off by the Internal Auditor on 16<sup>th</sup> June 2020.
  - (5.2) The clerk distributed the accounts for the Annual Return. The Council approved Section 1 – Annual Governance Statement 2019-2020 and Section 2 – Accounting Statements 2019-2020. It was proposed to agree to approve the accounts for the year to 31<sup>st</sup> March 2020. All agreed – decision unanimous. The Chairman signed on behalf of the Parish Council.
  - (5.3) The Parish Council was satisfied the internal audit met all statutory requirements.
- (6) EB Lions/Agreement 2020-2021: The Parish council have revised the EB Lions agreement for the next football season, to be discussed with the club.
- (7) IDB [Internal Drainage Board]-Waterside/Mill End Close: costings have been received.
- (8) Holman's Field Bridge: The Parish Council has agreed to go ahead with the new flooring of the bridge and have accepted the quotation from Balguard. The Village Handyperson has been asked to quote for rubbing down/repainting the current metal railings.
- (9) 30mph signage-Bower Lane/Harling Road/Dunstable Road: The Parish Council are in communication with CBC [Central Bedfordshire Council] regarding the incorrect placement of the 30mph village signs. Cllr Spicer is working with the Parish Council to look at the best location for the speed signs.

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- (10) Overgrown hedges/trees:
  - (10.1) Following complaints, the Clerk has written to residents in the parish asking them to cut back overgrown foliage.
  - (10.2) Complaints received regarding trees at Mill End Close, the Parish Clerk advised to contact IDB.
- (11) Recycling Bins-School Lane: A hazard report was received from CBC regarding the location of the recycling bins - the bins have a brake system, however once there is some weight in them they can move slightly, and as the car park curves downwards towards the grass the recycling banks drop into the edge. Cllr Brewer met with the Village Handyman to look at installing railway sleepers at the back of the bins to prevent the bins from moving backwards onto the grass.
- (12) Vandalism: The parish has experienced some vandalism at School Lane Recreation Ground with a few trees/benches being spray painted. The matter was reported to the police, report number BP-19062020-0374. The Clerk has asked the Village Handyman to clean up/remove the paint where able, and if required to sand down the damaged seating and make good.
- (13) Metal Stumps: Due to complaints regarding some metal stumps within Middle Path (right-of-way) the matter was forwarded to CBC to look into and action.
- (14) Village Gateways: Rubbed down and re-painted.
- (15) Planning Applications: The Parish Council approved/actioned their response to planning applications received (attachment 2).
- (16) Planning Enforcement:
  - (16.1) Following complaints planning enforcement were asked to look at the site previously known as The American Diner, situated in Tring Road, Eaton Bray, LU6 2JX – the matter is being investigated by CBC.
  - (16.2) CB/EN/20/0143-Millside Nursery, Harling Road, Eaton Bray, Dunstable, LU6 1QZ; deposition of material on or in the land, possible breach of planning control – the matter is being investigated by CBC.
- (17) Advertising Boards: The company were asked to remove signage; they were advised if they wished to advertise then they would need to follow the Parish Council procedures for advertising within the parish.
- (18) White Horse: Parishioners expressed concerns about the White Horse Public House, the owner was contacted and made aware of the concerns raised.
- (19) Parish Councillor:
  - (19.1) Applicants - Two parishioner's expressed interest in joining council, ask to attend the September Parish Council Meeting – we still have one vacancy.
  - (19.2) Cllr Adam Richardson - following a leave of absence, Cllr Richardson is back dealing with council matters from 1<sup>st</sup> July 2020.
  - (19.3) Cllr Glenn Wigley has resigned his position on the Parish Council. The Parish Council would like to thank him for all of his time he has given to the parish, especially for dealing with the challenges of getting the Neighbourhood Plan completed.

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- (20) Parish Council Meeting: The Parish Council are planning to have a full Parish Council Meeting on Monday 7<sup>th</sup> September 2020, 7:30pm in The Coffee Tavern, 1<sup>st</sup> floor.
- (21) Cllr Philip Spicer – Eaton Bray Ward report 06/07/2020: to follow.

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*Note: All matters actioned/resolved will be recorded, filed and included as attachments at the next full Parish Council Meeting as a true and accurate record of works carried out during this period.*