

EATON BRAY PARISH COUNCIL

Telephone: 01525 221464 - Email: clerk@ebpc.co.uk - Website: www.ebpc.co.uk

Minutes of Meeting of Eaton Bray Parish Council

Held on 3rd June 2019 at The Coffee Tavern

PRESENT (PC = Parish Council)	Cllr. N. Cartwright (<i>Chairman</i>) Cllr. M. Brewer (<i>vice-Chairman</i>) Cllr. J. Conner	Cllr. M. Simkins Cllr. M. Tomkins Cllr. G. Wigley
ALSO PRESENT	General Public: x5, Cllr Philip Spicer, Parish Clerk	

Reference/Action

KEY

CBC=Central Beds Council

NP=Neighbourhood Plan

SG=Speedwatch Group

GPWG=General Purpose Working Group

PC=Parish Council

EBPC=Eaton Bray Parish Council

1. APOLOGIES FOR ABSENCE

Apologies for absence was received from Cllr Helen Chubb.
Cllr Max Phipps was not in attendance.

2. SPECIFIC DECLARATION OF INTEREST

No Declarations of Interest were made at this point in the meeting.

3. PUBLIC OPEN FORUM

Points brought to the attention of the Parish Council

(3.1) Removal of post – The Comp/Wallace Drive: concerns raised regarding the removal of the post as the design now allows for small bikes to go straight through, with no ways of stopping/slowing down – concerns for small children/safety aspect. Cllr Spicer to contact CBC regarding re-designing this access, all agreed.

Cllr Spicer

4. PARISH COUNCILLOR VACANCY

(4.1) No applications for the vacancy have been received. Clerk to re-advertise. All agreed.
(4.2) The Parish Council to consider putting together a village drop-in session to give residents an opportunity to meet Councillors, but also for potential applicants to come forward. All agreed.
(4.3) It was suggested the Parish Council put together a video, explaining the role of the Parish Council and its role within the community. This could then be put of Facebook. All agreed. Cllr Tomkins to look into this further. All agreed.

Clerk

Cllr Tomkins

5. SIGNING OF THE MINUTES FOR EATON BRAY PARISH COUNCIL, 13/05/19

The following amendments were made to the minutes:

(5.1) Annual Parish Meeting:

(5.1.1) Page 1798, (6) parish council amended to 'Parish Council'.

(5.2) Annual Meeting of Eaton Bray Parish Council:

(5.2.1) Page 1801, (9)(9.2)(9.2.1) greenbelt amended to 'Greenbelt' and Green Belt amended to 'Greenbelt'.

(5.2.2) Page 1801, (9)(9.2)(9.2.2) Green Belt amended to 'Greenbelt'

It was proposed to unanimously to accept the annual minutes for Eaton Bray Parish Council held on 13th May 2019, all agreed. The Chairman signed the minutes.

6. MATTERS ARISING FROM EATON BRAY PARISH COUNCIL MINUTES (*for information*)

(6.1) Brick entrance sign (02/07/18): Awaiting design ideas from the contractors and an understanding of the costs. Action – Cllr Simkins.

(6.2) Road Safety (13/05/19): Matter ongoing. Action – Cllr Phipps.

(6.3) Zebra Crossing-School Lane/High Street Junction (13/05/19). Waiting a call back from CBC. Action – Cllr Simkins.

(6.4) Road Surface – High Street (13/05/19): Matter being looking into. Action - Cllr. P. Spicer.

(6.5) Motor Cross Track (13/05/19): Cllr Spicer to speak with Environment Agency, concerns

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to be logged. Action – Cllr. P. Spicer.

- (6.6) Hanging Baskets/CCTV (13/05/19): Cllr Simkins to meet up with contractor for location/fitting of baskets and CCTV. Action – Cllr Simkins.
- (6.7) Grant application-The Rye/High Street (13/05/19): Cllr Brewer enquired with CBC regarding their decision, no reply. Cllr Spicer to enquire on behalf of the Parish Council and obtain advice regarding applying for funding. Action – Cllr P. Spicer.
- (6.8) Speedwatch Training (13/05/19): Only four attendees, training cancelled, new date to be rearranged. Action - Cllr Phipps.

7. REPRESENTATIVES

- (7.1) Central Beds Council (CBC): www.centralbedfordshire.gov.uk

Cllr Philip Spicer was in attendance.

(7.1.1) The White Horse – Asset of Community Value: important to show there is a need for the community asset/facility. Cllr Spicer to forward to the Clerk/Cllr Brewer the application wording/details. Cllr Brewer to look into further. All agreed.

Cllr Spicer/
Cllr Brewer

(7.1.2) Grass Cutting: concerns raised with poor quality cutting by CBC contractors in the parish. Cllr Spicer has logged a report – the CBC contractors are to come back out and re-cut the poorly cut areas.

(7.1.3) Weed Killing: due to be carried out on roads/public footpaths in the parish, weather dependent.

(7.1.4) Draining Issues: Cllr Spicer will be doing a walk round to check for drainage issues, if the Parish Councillor notice any problems to inform Cllr Spicer. All agreed.

Councillors

(7.1.5) Road Closure – St. Mary's Village Carnival: Clerk raised concerns that she had not heard from CBC regarding the road closure request. Cllr Spicer to look into this further. Cllr Spicer/Clerk to action.

Cllr Spicer/Clerk

- (7.2) Police Representative:

There were no attendees from Bedfordshire Police.

8. PLANNING REPORT: April/May 2019

- (8.1) **Issues arising/update:**

(8.1.1) Old Ley Farm: The Parish Council to make CBC fully aware that the property is now vacant. All agreed. Clerk to action.

Clerk

- (8.2) **Planning applications received prior to Parish Council Meeting:**

Clerk

(8.2.1) CB/19/01325 – land adjacent to 4 Park Farm Cottages, Northall Road, LU6 2DQ / erection of two-bedroom detached dwelling.

Comment: Support application – subject to normal planning conditions.

(8.2.2) CB/19/01306 – 46 School Lane, LU6 2DT / single storey ground floor side extension with first floor roof terrace.

Comment: No comment.

9. BUSINESS MATTERS

- (9.1) (9.1.1) Neighbourhood Plan (NP)

The NP is progressing, examiners questions have been responded to. To Parish Council wished to thank Cllr Wigley and the NP Working Group for all the work involved in putting the NP together and getting to this stage.

- (9.2) Village Events/Enhancements:

(9.2.1) Christmas Wreaths: Clerk to write to sponsors and organise the fixing of the wreaths in the agreed locations. All agreed.

(9.3) Parish Defibrillator: Eaton Bray Parish contacts for Defibrillators are: Parish Clerk, Cllr Conner and Cllr Chubb. Clerk to inform relevant authorities. All agreed.

Clerk

(9.4) Highways/Speedwatch: see minutes page 1806, item 6 (6.8).

(9.5) Watercourse Maintenance: waiting for report/feedback from IDB.

(9.6) Tenders/Quotations:

(9.6.1) St. Mary's Church – dead tree. Clerk awaiting quotations for work.

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(9.6.2) Car park post – missing. Quotation for replacement put to Council. All agreed. Clerk to action.

Clerk

10. REPORTS

(1) Chairman's Correspondence:

(1.1) Email – land at corner of Totternhoe Road/The Rye; read to Councillors. The Rye is protected as Village Green status and therefore is not within the Parish Council's jurisdiction to make that decision. Clerk to action. All agreed.

Clerk

(1.2) Email – removal of post/The Comp-Wallace Drive; read to Councillors. See minutes page 1805, item 3 (3.1).

(1.3) Invitation to Village Focus Group, 6th June 2019; read to Councillors. Cllr Cartwright to attend on the 6th June 2019 at Tilsworth Golf Course. Cllr Wigley and Cllr Tomkins to attend on the 21st June 2019 at Chicksands. Cllr Wigley to forward the details for the 21st June. All agreed.

Cllr Cartwright
Cllr Wigley/
Cllr Tomkins

(1.4) Email – Edlesborough Dental Practice; read to Councillors: Cllr Brewer to look into further. All agreed.

Cllr Brewer

(1.5) Email -Bedfordshire Police/ASB issues; read to Councillors – Cllr Spicer to forward to Clerk to areas of concern. All agreed.

Cllr Spicer/Clerk

(1.6) Email – CIP Volunteer Appreciation Evening, 13th June 2019; read to Councillors.

(2) Clerk's Report:

(2.1) Circulation/read file handed out to Councillors.

(2.2) New Councillor Induction Training, 12th June 2019; we have two available places – Cllr Chubb currently attending. It was proposed that Cllr Phipps attend, Clerk to find out availability. All agreed.

Cllr Chubb/
Cllr Phipps/Clerk

(3) Coffee Tavern (CT)/Cottage:

(3.1) Cottage –current tenants are leaving, CT Trustees now looking for new tenants.

(3.2) Letting agent fees: the fees are a percentage of the rent, when previously going out to a letting agent the fees were lower than others. It is a local business. The Parish Council asked for the CT Trust to let them have the percentage costs. All agreed. Cllr Conner to action.

Cllr Conner

(4) Cemetery: Bower Lane Cemetery flower beds have been planted.

11. ACCOUNTS:

(11.1) To resolve to pay May 2019 accounts: Presented to Council – all agreed.

Clerk

MONTHLY PAYMENTS: MAY 2019	
Contractor: Ground maintenance	£1,443.30
Contractor: Village Handyperson	£120.00
Agricultural Drainage Rates 2019: Eaton Bray	£3.58
Village Enhancements: EB Bloomers – bedding plants/planters	£198.26
Office Stationery: black/combo printer cartridges	£75.50
Village Enhancements: village flag	£17.99
Training: New Councillor Induction	£60.00
The Coffee Tavern: monthly internet access/usage 3.co.uk	£11.99
Salaries: Council staff	£796.17
Pension: Council staff	£24.18
HM Revenue & Customs (PAYE/NIC)	£22.36
TOTAL Monthly Outgoings	£2,773.33

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12. NEXT AGENDA

- (1) Items for the July Council Meeting Agenda MUST BE SUBMITTED to the Clerk by Friday 21st June 2019. Items submitted after this date will not be included in the July meeting.
- (2) *Working Groups/Patch of Parish
 - *Complaints Procedure
 - *School Lane skate park
 - *Cllr Chubb – police report
 - *Advertising signage

Councillors
PC Agenda-July

The meeting closed at 21:28hrs

Next meeting/s to be held – The Coffee Tavern (1st Floor)

- Monday 1st July 2019, from 7:30pm
- Monday 2nd September 2019, from 7:30pm
- Monday 7th October 2019, from 7:30pm