

EATON BRAY PARISH COUNCIL

Telephone: 01525 221464 - Email: clerk@ebpc.co.uk - Website: www.ebpc.co.uk

Minutes of the Annual Parish Meeting Held on 13th May 2019 at The Coffee Tavern

PRESENT	Cllr. N. Cartwright (Chairman) Cllr. M. Brewer Cllr. H. Chubb	Cllr. M. Phipps Cllr. M. Simkins
IN ATTENDANCE	Heidi Head (Clerk)	
ALSO PRESENT	General Public: No attendees	

(1) WELCOME TO PARISIONERS

Cllr. Cartwright opened the Annual Parish Meeting.

(2) APOLOGIES FOR ABSENCE

Cllr. Wigley and Cllr. Conner their apologies for absence.

(3) MINUTES OF THE ANNUAL PARISH MEETING, 14th May 2018

Final Acceptance of the Minutes of the Annual Parish Meeting, 14th May 2018

With the agreement of all present, the Minutes of the Annual Parish Meeting held on 14th May 2018 were signed by the Chairman as a true and accurate record.

(4) MATTERS ARISING

No Matters arising.

(5) ANNUAL REPORTS

(5.1) Chairman's Report: The Chairman's report was read to the Parish Council and attached to the Annual Parish Minutes (*attachment 1*).

(5.2) The Coffee Tavern Trust: The Coffee Tavern Trust's report was read to the Parish Council and attached to the Annual Parish Minutes (*attachment 2*).

(6) ACCOUNTS FOR YEAR ENDING 31ST MARCH 2019

The Clerk, as RFO, reported that parish council year end accounts have been completed, ready for approval at the Annual Meeting of Eaton Bray Parish Council on 13th May 2019. The final accounts were signed off by the Internal Auditor on the 9th May 2019; once approved by the Parish Council the accounts will be available for public inspection from 3rd June 2019 and forwarded to the external auditors for 5th July 2019.

(7) PROJECTS COMPLETED AND ON-GOING

(7.1) **NEIGHBOURHOOD PLAN:** Report read to Parish Council and attached to the Annual Parish Minutes (*attachment 3*).

(7.2) **VILLAGE ENHANCEMENTS/EVENTS:** See Chairman's report – *attachment 1*.

(7.3) **SCHOOL LAND CAR PARK:** Works completed.

(7.4) **ANY OTHER PROJECTS FOR THE COMING YEAR:** See Chairman's report – *attachment 1*.

(8) **PUBLIC OPEN FORUM:** No matters were raised with the Council.

Annual Parish Meeting closed at 7:24pm

EATON BRAY PARISH COUNCIL

Telephone: 01525 221464 - Email: clerk@ebpc.co.uk - Website: www.ebpc.co.uk

Approved

Signature:	Date:	
Print Name:		
Signed on behalf of Eaton Bray Parish Council		

Agreed

Signature:	Date:	
Print Name:		
Signed on behalf of the Eaton Bray Annual Parish Meeting		