

# EATON BRAY PARISH COUNCIL

Telephone: 01525 221464 - Email: clerk@ebpc.co.uk - Website: www.ebpc.co.uk

## Minutes of Meeting of Eaton Bray Parish Council

Held on 1<sup>st</sup> October 2018 at The Coffee Tavern

<b>PRESENT</b> (PC = Parish Council)	Cllr. N. Cartwright ( <i>Chairman</i> ) Cllr. M. Brewer Cllr. H. Chubb Cllr. J. Conner	Cllr. M. Simkins Cllr. P. Spicer Cllr. G. Wigley
<b>ALSO PRESENT</b>	General Public: x28 Cllr. Ken Janes	

### 1. APOLOGIES FOR ABSENCE

Not in attendance were Cllr Max Phipps and Bedfordshire Police

### 2. PARISH COUNCILLOR VACANCY

Clerk to continue advertising position: notice boards, website and facebook page.

### 3. SPECIFIC DECLARATION OF INTEREST

- Item 7 (7.1.) (7.1.2): Cllr Chubb declared an interest.

### 4. PUBLIC OPEN FORUM

Points brought to the attention of the Parish Council

(4.1) Japanese Knotweed: still some located at the corner of The Comp, along the bank at the entrance (High Street end). The Clerk will chase River Ouzel authority for action.

(4.2) Eaton Bray sign/The White Horse: why is a section of the sign missing – there was some peeling to the paintwork and as it is still under guarantee so is having a refurb. Concern was raised about some paperwork/time capsule that had been placed in the tube, the Council asked the Clerk to check with the Village Sign Group what has happened to this capsule.

(4.3) Northall Road/traffic: since the introduction of the new motorway junction there has been a definite increase in traffic in this area and the number of cars speeding. The Council are currently looking into options for the parish with regards to speed reduction/calming. There are trying to re-form the Speedwatch group and are looking for volunteers and ideally, a member of the public, to join the Parish Council to help co-ordinate this venture.

(4.4) The Rye/wall: What was happening with this? A Parish Councillor met with a CBC enforcement officer who visited the site. CBC

(4.5) Planning Applications in Parish – Bower Lane/Northall Road/concerned with number of applications going in: the Parish Council, in line with the draft Neighbourhood Plan, will not support developments within the greenbelt.

### 5. SIGNING OF THE MINUTES FOR EATON BRAY PARISH COUNCIL, 03/09/18

Amendments were made to the following:

(5.1) Page 1767 (4) (4.1) [and] removed, replaced with [at].

(5.2) Page 1768 (9) (9.5) [is] removed

(5.3) Page 1768 (10) (1) (1.1) Council [contact EB Bloomers for approving] ...

It was then proposed to unanimously to accept the Minutes for Eaton Bray Parish Council held on 3<sup>rd</sup> September 2018, the Chairman signed the minutes. All agreed.

### 6. MATTERS ARISING FROM EATON BRAY PARISH COUNCIL MINUTES (*for information*)

(6.1) Village Sign Posts (08/01/18): Cllr Spicer and Cllr Simkins to look into options available for general maintenance/improvements of posts.

(6.2) River Ouzel/Mill End Close (04/06/18): IDB (River Ouzel) have carried out an assessment of the area and will be contacting the Council in due course with their proposals.

(6.3) Annual Parish Monitoring Forms (05/03/18): All Councillors to return outstanding forms to

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Clerk for processing.

(6.4) Hanging Baskets (14/05/18): Matter ongoing/Cllr Simkins.

(6.5) Brick entrance sign (02/07/18): To look into the option of having a brick entrance sign erected at the entrance to the village – Harling Road round-about/left hand side. Cllr Simkins looking into costs.

(6.6) National Drinking Water Scheme (03/09/18): Matter ongoing.

(6.7) Bedfordshire Flag/replacement at The Coffee Tavern (03/09/18): Flag to be purchased.

(6.8) Bower Lane Cemetery/Risk Assessment (03/09/18): Matter ongoing.

## 7. REPRESENTATIVES

(7.1) Central Beds Council (CBC): [www.centralbedfordshire.gov.uk](http://www.centralbedfordshire.gov.uk)

Cllr Ken Janes was in attendance.

(7.1.1.) Cllr Janes wanted to reiterate that he is unable to pass a view on an application; he must remain neutral, and can only present statement of fact.

(7.1.2) A communication was received by a resident concerned with a section of land in the parish, which is in an area of natural beauty. It was advised to call in the Environment Agency. The Parish Council will forward a copy of the communication to CBC Environment Agency asking them to look into the concerns raised. Also the Parish Council to write to the CBC Enforcement Team regarding a possible planning breach at this location. All agreed.

Clerk

(7.2) Police Representative:

There was no representative from the police in attendance.

## 8. PLANNING REPORT: September 2018

(8.1) Issues arising/update:

(8.1.1) Bower Lane Development: See minute page 1772, item (8) (8.2) (3)

(8.1.2) Eaton Park – land listed on CBC draft Local Plan: It was proposed the Council write to CBC and request, under the Freedom of Information Act, (i) why the land adjacent to Eaton Park originally appeared on the CBC Central Plan and was removed as not a suitable development, for it to then reappear on the draft Local Plan, (ii) to explain why Eaton Bray status changed and the decision for this change. All agreed.

Clerk

(8.2) Planning applications received:

SEPTEMBER 2018			
	Application	Planning Location/ Development	Comment
(1)	CB/18/03228	7 Moor End Lane, LU6 2HW / construction of detached dependant relative annex	No objections, subject to normal planning conditions.
(2)	CB/18/03227	38 School Lane, LU6 2DT / 2xstorey rear extension/demolition of out-house	No objections, subject to normal planning conditions.
(3)	CB/18/03308	Land at Bower Lane – Residential development for up to 120 dwellings.	Comment: Object (1) The Parish Council does not support developments within greenbelt. (2) Traffic: concerns with the large increase in traffic on parish roads. (3) Local Amenities will be unable to support such a large scale development: (3.1) School – currently oversubscribed. (3.2) Local Doctors (3.3) Drainage/Utilities (4) Eaton Bray Parish Council would not be willing to take on the additional liability for this site: Orchard/Pond.
(4)	CB/18/03512	25 The Nurseries. LU6 2AX / single storey front extension	No objections, subject to normal planning conditions.
(5)	CB/TRE/18/00362	52 Wallace Drive, LU6 2DF / works to trees protected by a TPO	No comment - CBC tree specialist to make decision/subject to TPO planning conditions.

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## 9. BUSINESS MATTERS

- (9.1) Neighbourhood Plan (NP): Report read to the Parish Council, to be placed in Focus and EB Website. The paperwork is nearing completion, ready to be presented to the Parish Council – it was proposed to organise a separate meeting to be attended by Councillors to go through the draft in detail. All agreed. Councillors
- (9.2) Village Events/Enhancements:  
(9.2.1) Christmas Market: Saturday 15<sup>th</sup> December, 11am to 5pm, Market Square. Emails sent to previous stall holders and a notice has been placed in Focus/Facebook.  
(9.2.2) Christmas Brass Band: Saturday 22<sup>nd</sup> December – timings as previous years. Notice to go in Focus/Facebook. All agreed. Clerk  
(9.2.3) Village Information Day: it was suggested that the date for this day be held until the Neighbourhood Plan has been completed. All Agreed.
- (9.3) Village cameras/CCTV: Cllr Spicer has been looking into the option of installing CCTV cameras in the parish. Official cameras, which are linked to Bedfordshire Police, are ordered through CBC at a cost of around £6K to 10K depending on numbers/location, with an additional yearly cost of £1,500. To understand the benefits of installing CCTV, i.e. speed/number plate recognition and do the benefits outweigh the costs of installation/use, it was proposed Cllr Spicer contact Caddington Parish Council to find out their experience of having CCTV in their area and forward all details to Councillors for information. All agreed. Cllr.Spicer
- (9.4) Road Safety/Speedwatch: No matters to report.
- (9.5) Recreation Ground/Play area: Clerk to find out recommendations regarding the play area fence. Clerk
- (9.6) Village Notice Boards: It was proposed the following work to the Council notice boards –  
(i) The Coffee Tavern (car park) – need sanding/repainting.  
(ii) Mill End Close – needs cleaning.  
(iii) Knights Close – needs cleaning.  
(iv) The White Horse – needs cleaning.  
Clerk to organise for the above work to be carried out. All agreed. Clerk
- (9.7) Remembrance Service, Sunday 11<sup>th</sup> November 2018 at St. Mary's Church, Eaton Bray.  
The Parish Clerk has organised for a road closure, taking place between 10:45am to 11:15am, around the High Street/Church Lane junction. However the Clerk does require support from two councillors to stand at the relevant road closure points (2xHigh Street, 1xChurch Lane) and remove signs at the end of the service. Cllr Chubb put herself forward and it was proposed Cllr Phipps could also carry out that duty. Cllr Cartwright will be laying the Wreath. All Agreed. Cllr.Chubb/  
Cllr.Phipps  
Cllr.Cartwright
- (9.8) Tenders/Quotations: Quotations/proposals were presented to the Council for a decision:  
(9.8.1) Trees – St. Mary's Church; the tenders received were presented to Council; however it was noted that since going out to tender another resident affected by these trees has contacted the council. It was therefore proposed to go back to the contractors and request an amended quote, to include cutting branches back to the boundary line and clearing away cuttings. All agreed. Clerk to action. Clerk

## 10. REPORTS

- (1) Chairman's Correspondence:  
(1.1) Email/resident - tree/bus trimmings; it was a decision of the Council to leave the small branches/trimmings to mulch down. Clerk to respond. All agreed. Clerk  
(1.2) Email/area of outstanding natural beauty; see minutes page 1772, item (7) (7.1)(7.1.2).  
(1.3) Letter/resident – problem trees/St Mary's Church; see minutes page 1773, item (9)(9.8).  
(1.4) Email/resident – Neighbourhood Plan; read to Councillors, the land in question is not supported by the Council for development, as it is within Greenbelt. Cllr Wigley to respond. All agreed. Cllr.Wigley

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## (2) Clerk's Report:

- (2.1) Circulation/read file handed out to Councillors.
- (2.2) Ward Councillor Contact: response received from Totternhoe Parish Council – read to Councillors.
- (2.3) The Clerk has received details on suitable purchase for Laptop/projector – is now looking at options in more detail.
- (2.4) It was proposed the Council send a note of thanks to Mick Flecknell on how good the Village Gateways look post painting. All agreed.

Clerk

## (3) Coffee Tavern (CT)/Cottage:

- (3.1) Current Tenants have signed for another year lease.
- (3.2) Outside windows to the Coffee Tavern have been repainted.

## (4) Cemetery:

- (4.1) Risk Assessment: date for assessment to be agreed. Matter ongoing.

## 11. ACCOUNTS:

- (11.1) To resolve to pay September 2018 accounts: Presented to Council – all agreed.

MONTHLY PAYMENTS: SEPTEMBER 2018	
Contractor: Ground Maintenance	£1,344.90
Contractor: Village Handyperson	£266.00
External Audit fees; year ending 31 March 2018	£480.00
Village Enhancements: EB Bloomers – replacement box trees/planters	£120.96
Data Protection fees, 2018-2019	£40.00
Membership fees, 2018-2019 – Society of Local Council Clerks	£147.00
Grants/Donations: Magpas Air Ambulance	£100.00
The Coffee Tavern: monthly internet access/usage 3.co.uk	£11.99
Salaries: Council staff	£778.25
Pension: Council staff	£16.12
HM Revenue & Customs (PAYE/NIC)	£26.75
<b>TOTAL Monthly Outgoings</b>	<b>£3,331.97</b>

## 12. NEXT AGENDA

- (1) Items for the next Council Meeting Agenda **MUST BE SUBMITTED** to the Clerk by Friday 26<sup>th</sup> October 2018. Items submitted after this date will not be included in the November meeting.

All Councillors

The meeting closed at 9:45pm

### Next meeting/s to be held:

- Monday 5<sup>th</sup> November 2018, from 7:30pm in The Coffee Tavern (1<sup>st</sup> floor)
- Monday 3<sup>rd</sup> December 2018, from 7:30pm in The Coffee Tavern (1<sup>st</sup> floor)