

EATON BRAY PARISH COUNCIL

Telephone: 01525 221464 - Email: clerk@ebpc.co.uk - Website: www.ebpc.co.uk

Minutes of Meeting of Eaton Bray Parish Council

Held on 2nd July 2018 at The Coffee Tavern

PRESENT (PC = Parish Council)	Cllr. N. Cartwright Cllr. M. Brewer Cllr. H. Chubb Cllr. J. Conner	Cllr. M. Phipps Cllr. M. Simkins Cllr. G. Wigley
ALSO PRESENT	Cllr. Ken Janes	

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Spicer and Bedfordshire Police.

2. PARISH COUNCILLOR VACANCY

The position has been advertised on the parish website/facebook page.

3. SPECIFIC DECLARATION OF INTEREST

- No declarations of interest were made at this point in the meeting.

4. PUBLIC OPEN FORUM

Points brought to the attention of the Parish Council

(4.1) Matter raised on behalf of resident – the flower box in front of the pub is broken and requires repair/replacing. The Council agreed for repair/replacement to this flower box and will obtain quotations for the work.

5. SIGNING OF THE MINUTES FOR EATON BRAY PARISH COUNCIL, 14/05/2018

It was proposed to unanimously to accept the Minutes for Eaton Bray Parish Council held on 4th June 2018, the Chairman signed the minutes. All agreed.

6. MATTERS ARISING FROM EATON BRAY PARISH COUNCIL MINUTES (for information)

(6.1) Village Sign Posts (08/01/18): Cllr Spicer and Cllr Simkins to look into options available for general maintenance/improvements of posts.

(6.2) River Ouzel/Mill End Close (04/06/18): IDB (River Ouzel) have carried out an assessment of the area and will be contacting the Council in due course with their proposals.

(6.3) Annual Parish Monitoring Forms (05/03/18): All Councillors to return outstanding forms to Clerk for processing.

(6.4) School Lane – boundary issues (09/04/18): Cllr Spicer to look at the area and give feedback to Council.

(6.5) Point of Contact/CBC (04/06/18): The Clerk to find out who the point of contact is within CBC when Cllr Janes is unavailable.

(6.6) Central Reservation/Wellhead (04/06/18): The Clerk has contacted CBC twice regarding the overgrown glass – still not cut. Clerk to chase CBC accordingly.

7. REPRESENTATIVES

(7.1) Central Beds Council (CBC): www.centralbedfordshire.gov.uk

(7.1.1) Grass cutting – CBC are unable to confirm currently when grass cutting is due to be carried out. CBC will let Cllr Janes know the date, and the Clerk will be informed.

(7.1.2) Greenways – a new Planning Application is in the pipeline, however CBC do not want to lose green spaces (the previous application was refused). If residents want to put in a drive on their own land then they will be required to put in their own planning application. Matter ongoing. It was proposed the Clerk send a letter to residents from the Parish Council informing them of the current situation, that there appears no desire from CBC to

Cllr.Janes

Clerk

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address this area and recommend residents to contact their MP (Andrew Selous) to take this matter up further. The Council feel that this matter is getting nowhere currently and therefore will not be pursuing this further.

EATON BRAY PARISH COUNCIL LOG <i>(item removed when matter resolved)</i>		
EBPC reports to Central Bedfordshire Council		
Date raised	Matter Raised/description	Response/Outcome
03/03/2014	Greenways & Knights Close / parking problems and damage to grass areas.	CBC has agreed on improvements to Greenways. Waiting for details. Cllr. Janes to follow this up. 07/09/15: Greenways - ongoing. 07/09/15: Knights Close – posts/bollards have been erected on the grass verges to stop damage to grass, parking matters still ongoing. 02/11/15: concerns that CBC does not have any plans to improve or change the parking. Cllr. Janes to investigate further. 07/12/15: Cllr. Janes asked to follow up. 04/01/16: See minutes page, 1636, item 3 (● 1) 01/02/16: See minutes page, 1641, item 3 (3.1) 09/01/17: no funding available, matter on hold. 06/03/17: residents to put together a petition to show need, forwarded to Cllr. Hegley at CBC. 04/09/17: Clerk has written to resident advising they organise a petition. 06/11/17: Clerk to chase up resident on petition. 02/07/18: see minutes page 1763, item 7(7.1.2)

(7.2) Police Representative:

There was no representative from the police in attendance.

8. PLANNING REPORT: June 2018

(8.1) Issues arising/update: No matters arising.

(8.2) Planning applications received:

JUNE 2018			
	Application	Planning Location/ Development	Comment
(1)	CB/18/02145	1 Church Lane, LU6 2DJ; open oak porch / new velux window.	No comment – subject to normal planning conditions.
(2)	CB/18/02123	Warehill Cottage, Doolittle Lane, LU6 1QX / replacement of pre-existing building with single storey 4 bed dwelling.	Comment: do not support application/development within green belt.
(3)	CB/18/02323	8 School Lane, LU6 2DT / remove rear conservatory, erect 2 storey extension.	No comment – subject to normal planning conditions.
(4)	CB/TCA/18/00201	Church Farm, High Street, LU6 2DL / work to tree in conservation area.	No comment – subject to normal planning conditions.

9. BUSINESS MATTERS

(9.1) Neighbourhood Plan (NP): Cllr Wigley updated the Council on the progress of the NP. Looking at photocopies being made of all consultation paperwork/comments and forwarded to Consultant and NP Steering Group for reference. Clerk to meet with Cllr Wigley to go through paperwork.

Cllr.Wigley/
Clerk

(9.2) Village Events/Enhancements:

(9.2.1) Hanging Baskets – Matter ongoing.

(9.2.2) Brick entrance sign: looking into the option of having a brick entrance sign erected at the entrance to the village – Harling Road round-about/left hand side. Cllr Simkins to look into costs. All agreed.

Cllr.Simkins

(9.3) Land at Bower Lane/Community Orchard: Cllr Chubb has contacted those residents who have expressed an interest in this project. She requires a measurement of the land before

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proceeding further. The Council proposed this matter be put on hold until completion of the NP. All agreed.

- (9.4) St. Mary's Village Carnival, 7th July 2018: Due to lack of people being able to cover the carnival stall during the day it was proposed the Council's stall be cancelled. All agreed. Clerk to action. Another option is to have a village information day, matter to be discussed in more detail at the September PC Meeting. All agreed. Sept/PC
- (9.7) Village cameras/CCTV: Matter ongoing. It was proposed that the Council continue with the Speedwatch programme, Cllr Phipps to put together a notice for Focus. All agreed. Cllr.Phipps
- (9.8) Tenders/Quotations: Quotations were presented to the Council for a decision:
- (9.8.1) Mill End Close/trees – quotation supplied by Goodfellers; agreed. Clerk
- (9.8.2) The Rye Ground/trees – quotation supplied by Goodfellers; agreed. Clerk
- (9.8.3) Mill End Close/river ouzel – Clerk to chase Bedford Group of Internal Drainage Boards. Clerk

10. REPORTS

(1) Chairman's Correspondence:

- (1.1) Letter-resident/road name; read to Council – the Council think this is a good idea however the road is not fully in Eaton Bray Parish but split between Eaton Bray and Totternhoe so would not be a decision the Council can make. For future reference should a vehicle break down on an unknown road, dialling 112, gives the police the location of where you are. Clerk to respond accordingly. All agreed. Clerk
- (1.2) Email-resident/highways works to Cantilupe Close; not in the Council's jurisdiction will forward to CBC for information/action. All agreed. Clerk to respond. Clerk
- (1.3) Email-resident/Silent Soldier; the Council are looking at the options available to them for these statues; however they are currently to remain in situ.
- (1.4) Email-resident/trees covering bus stop; Clerk to organise for the trees to be cut back to allow for the bus stop signs to be visible. All agreed. Clerk
- (1.5) Email-resident/overgrown trees, 12 High Street; Clerk to obtain quotation for the works. All agreed. Clerk
- (1.6) Email-resident/School Lane trees-carvings; the two trees previously agreed are still to be carved, due to a delay from the original contractor the Council are looking into other available contracts to carry out this work. The Council are not at this stage going ahead with the benches, as previously agreed. Clerk to respond. All agreed. Clerk
- (1.7) Email-ex-Councillor, Mark Tomkins/Speedwatch camera; read to Councillors.
- (1.8) Notification-cancelled Arriva 61 bus service; read to Council, Clerk to look into the future of this bus route and inform residents accordingly. All agreed. Clerk
- (1.9) Letter-Bank of Ireland/tax details; read to Councillors, agreed. Clerk to respond. Clerk

(2) Clerk's Report:

- (2.1) Circulation/read file handed out to Councillors.
- (2.2) The Clerk requested the Council purchase a fire safe storage cabinet to store important Council documents. All agreed. Clerk to organise. Clerk
- (2.3) The Clerk updated the council on the Lease of land, 2a Mill End Close; Lease complete, payment made to Council, Lease held on file.
- (2.4) The village sign has some areas of paint flaking, the Village Sign Group is organising for it to be taken away and repairs made. All agreed.

(3) Coffee Tavern (CT)/Cottage:

- (3.1) A request has been made by a charity group to use the facility three days a week, as a meeting place for elderly residents with tea/coffee and lunch. The CTT will be trialling the booking for a four month period. All agreed.
- (3.2) The ivy has been removed from the cottage.

(4) Cemetery:

- (4.1) Markers are being fitted at the beginning of each burial row to ensure Cemetery visitors, grave diggers are able to locate plots and keep an accurate record for plot

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numbers/details.

- (4.2) **Memorial benches:** The Clerk has put together a cost for memorial benches, from supply to fitting. It was proposed the Clerk put details within Focus making residents aware of this facility/cost should they wish to sponsor a memorial bench in the parish. All agreed.

Clerk

11. ACCOUNTS:

- (11.1) **To resolve to pay June 2018 accounts:** Presented to Council – all agreed.

MONTHLY PAYMENTS: JUNE 2018	
Contractor: Ground Maintenance	£1,536.90
Contractor: Village Handyperson	£288.00
Neighbourhood Plan: printing costs	£9.00
Neighbourhood Plan: print room/printing costs	£257.97
Salaries: Council staff	£905.93
Pension: Council staff	£45.90
HM Revenue & Customs (PAYE/NIC)	£55.62
TOTAL Monthly Outgoings	£3,099.32

12. NEXT AGENDA

- (1) Items for the next Council Meeting Agenda **MUST BE SUBMITTED** to the Clerk by Friday 24th August 2018. Items submitted after this date will not be included in the September meeting.
- (1.1) CCTV/Speed Cameras
(1.2) Village information day

All Councillors

The meeting closed at 9:32pm

Next meeting/s to be held:

- Monday 3rd September 2018, from 7:30pm in The Coffee Tavern (1st floor)
- Monday 1st October 2018, from 7:30pm in The Coffee Tavern (1st floor)