

EATON BRAY PARISH COUNCIL

Telephone: 01525 221464 - Email: clerk@ebpc.co.uk - Website: www.ebpc.co.uk

Minutes of Meeting of Eaton Bray Parish Council

Held on 5th February 2018 at The Coffee Tavern

PRESENT (PC = Parish Council)	Cllr. G. Wigley (Vice-Chairman) Cllr. H. Chubb	Cllr. J. Conner Cllr. P. Spicer
ALSO PRESENT	General Public x4, Cllr. Ken Janes (CBC)	

Due to Cllr Cartwright's absence, vice-Chairman Cllr Wigley presided as Chairman over the meeting.

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Cartwright, Cllr Simkins, Cllr Brewer, Cllr Phipps, Cllr Woods, Cllr Ken Janes and Bedfordshire Police.

2. SPECIFIC DECLARATION OF INTEREST

- Item 8(8.2)(8.2.1) - Cllr Wigley
- Item 8(8.2)(8.2.2) - Cllr Spicer

3. PUBLIC OPEN FORUM

Points brought to the attention of the Parish Council

(3.1) School Lane trees: clarification was required regarding the work being carried out to trees in School Lane recreation ground. The Council explained that work to trees in School Lane recreation ground was approved by the Parish Council with the aim of carrying out much needed maintenance. The work approved included removing/cutting back overgrown and diseased trees, opening up the space to make it more useable area for dog walkers/recreation ground users. The Council advised that if residents wished to object to future improvements/work to trees within this area, that they write to the Council with their reasons/objections for consideration.

4. SIGNING OF THE MINUTES FOR EATON BRAY PARISH COUNCIL, 08/01/2018

An amendment was made to page 1734, item 8(8.1), 'Eaton Bray' replaced with 'Eaton Park'. It was then proposed to unanimously to accept the minutes for Eaton Bray Parish Council held on 8th January 2018, the Chairman signed the minutes. All agreed.

5. MATTERS ARISING FROM EATON BRAY PARISH COUNCIL MINUTES (for information)

(5.1) 20mph speed restrictions (06/11/17): Clerk to forward a copy of the Traffic Monitoring report to show why Council is looking at speed restrictions in parish. Also to enquire whether CBC is able to carry out a traffic survey, with the details obtained in the report from the police report and costs for such. Email sent, awaiting reply from CBC.

(5.2) Traffic Monitoring (06/11/17): Council to put together a working group to consider any other areas within parish in which to carry out traffic monitoring and to assess the data.

(5.3) Hedging/Trees – Holmans bridge (06/11/17): No final decision made. Matter on hold.

(5.4) Bower Lane land (06/11/17): Council still looking into options available on this plot.

(5.5) A Nations Tribute/MW1 (04/12/17): Council to look into options for the celebrations. Cllr Simkins to look into further. Clerk to inform society of Council's interest. Matter on-going.

(5.6) CBC Trees for Parish (04/12/17): Cllr Simkins to look into the proposals further.

(5.7) Coffee Tavern Plant Pots (04/12/17): To look into moving plant pots further back.

(5.8) Village Sign Posts (08/01/18): Cllr Spicer and Cllr Simkins to look into options available for general maintenance/improvements of posts.

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6. REPRESENTATIVES

(6.1) Central Beds Council (CBC): www.centralbedfordshire.gov.uk

There was no representative from CBC available for comment.

EATON BRAY PARISH COUNCIL LOG <i>(item removed when matter resolved)</i>		
EBPC reports to Central Bedfordshire Council		
Date raised	Matter Raised/description	Response/Outcome
03/03/2014	Greenways & Knights Close / parking problems and damage to grass areas.	CBC has agreed on improvements to Greenways. Waiting for details. Cllr. Janes to follow this up. 07/09/15: Greenways - ongoing. 07/09/15: Knights Close – posts/bollards have been erected on the grass verges to stop damage to grass, parking matters still ongoing. 02/11/15: concerns that CBC does not have any plans to improve or change the parking. Cllr. Janes to investigate further. 07/12/15: Cllr. Janes asked to follow up. 04/01/16: See minutes page, 1636, item 3 (● 1) 01/02/16: See minutes page, 1641, item 3 (3.1) 09/01/17: no funding available, matter on hold. 06/03/17: residents to put together a petition to show need, forwarded to Cllr. Hegley at CBC. 04/09/17: Clerk has written to resident advising they organise a petition. 06/11/17: Clerk to chase up resident regarding petition.
04/09/17	Electric Supply Market Square, Eaton Bray	04/09/17: Cllr. Janes to forward name/portfolio holder details for CBC lighting. 06/11/17: Contact details not forthcoming. Clerk to contact Highway to locate contact details for street lighting. The Council are happy to pay for the connection/electricity. 04/12/17: Quotation received for work, Council requested a breakdown of costs before final decision made. Clerk to action. 08/01/18: Clerk to confirm to CBC the quotation for work has been approved by the Parish Council.
08/01/18	Motorcross	08/01/18: Cllr Janes informed the Council that the track cannot be used until the bund/sound fence buffer is completed, and a Sound Management Plan is produced. Cllr Brewer enquired as to whether the use of the track will therefore revert back to the old planning restrictions/usage, summer period, however Cllr Janes informed the Council that this was not so. Cllr Brewer to contact CBC for more clarification of this matter 05/02/18: Cllr Janes feedback at PC Meeting 08/1/18 was incorrect, see minutes page 1738, item 7(7.1)(7.1.1) for correction.

(6.2) Police Representative:

There was no police representative in attendance.

Cllr Cartwright attended the Community Police Event at Dunstable Police Station, the report was read to Councillors. It was noted the increase in burglaries in the area and the Council recommended a note be placed in Focus reminding residents to be vigilant and report anything suspicious/strange. All agreed. Clerk to action.

Clerk

(7) **PLANNING REPORT:** January 2018

(7.1) Issues arising/update:

(7.1.1) Motorcross: A report was read to Councillors regarding information obtained from

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CBC on the Motorcross track and its use, which highlights that Cllr Janes' feedback to the Council at their meeting on 8th January 2018 was incorrect.

"... the original planning permission is still in place and runs from 1st April until 30th September. This allows 7 bikes on the track everyday from 10:00am to 12:30pm, and 2:30pm to 5:00pm, and from 10:00am until 2:00pm on Sundays. The new permission has not yet been taken up. There is a requirement to build higher bunds around the track and to submit and have accepted a Noise Management Plan. The bunding work has not yet started and as of a couple of weeks ago no Noise Management Plan had been submitted. It seems very unlikely therefore that the track will become operational with the new permission before the deadline on February 2nd. CBC had confirmed that if this is the case the new permission will fail and the site will revert to the old permission."

(7.1.2)

FEBRUARY 2018		
Application	Planning Location/ Development	Comment
(1) CB/17/06045	Poultry House, Tring Road, L6 2JU / new 6 bed house	No objections – subject to normal planning conditions.
(2) CB/17/ 05990	10 Saffron Rise, LU6 2AY / proposed spiral staircase, new door/window opening	No objections – subject to normal planning conditions.

(8) BUSINESS MATTERS

(8.1) Neighbourhood Plan (NP): Letters were sent to Cllr Nigel Young and Andrew Selous MP regarding the concerns raised within CBC's Local Plan. The Council were approached by a developer regarding land off The Rye, offering money (£1M), parking facilities opposite The Rye Ground, affordable homes within the development for support. The Council informed the development of the results of the Neighbourhood Plan questionnaire, where 88% of respondents were against building on greenbelt land; the Council fully supports no builds within greenbelt. The NP report giving an update on progress to be included in Focus. Cllr Wigley/Clerk to action. All agreed.

Cllr Wigley/
Clerk

(8.2) (8.2.1) Tennis Club Lease: The Council were not happy to have to make full payment to Solicitor prior to completion of the lease. Points raised by the Solicitor (i) Building Insurance? PC response, yes. (ii) Side letter/Lease to complete? PC response, yes. All agreed, Clerk to respond accordingly.

Clerk

(8.2.2) Cricket Club Lease: The Solicitors informed the Clerk that they have forwarded the paperwork to the Cricket Club. Cllr Spicer to speak to the club to confirm if it has been received. All agreed.

Cllr Spicer

(8.2.2) Mill End Close: Clerk reminded Cllr Wigley and Cllr Spicer to visit the site in order to make on the plan the agreed area of leased land. Clerk to inform resident of situation and to confirm availability to meet with Council representatives. All agreed.

Cllr Wigley/
Cllr Spicer

(8.3) Village Events/Enhancements:

(8.3.1) Market Square/electric supply: The payment for the work must be received by CBC prior to it starting. Once cleared work will proceed. The Clerk has the payment to be signed. All agreed.

(8.4) Working Groups/Areas of Parish: Matter to be brought forward to March PC Meeting. All agreed.

March/PC

(8.5) Defibrillator/phone box: BT have agreed in principle to the Council taking over the responsibility of the phone box, for a small rent, in which to house another Defibrillator in the parish. Clerk to forward draft contract to Councillors to read in readiness for discussion at March PC Meeting. All agreed.

Clerk
March/PC

(8.6) Tenders/Quotations:

(8.6.1) The Rye Ground - trees: A quotation was presented to the Council regarding work to trees in The Rye Ground; the Clerk is awaiting additional quotations before final presentation to the Council for a decision.

(8.6.2) Bower Lane land (Parish Council): It was proposed the Council obtain a

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quotation for work to this section of land in Bower Lane, regarding the tidying/clearing up of the area. Cllr Spicer to look into. All agreed. It was also recommended the Council contact the Church, via Cllr Cartwright, to put the proposal forward to clear/tidy both sections of land. All agreed.

Cllr Spicer
Cllr Cartwright

(9) REPORTS

(1) Chairman's Correspondence:

The following were read to Councillors:

(1.1) Email: resident – tree adjacent to property. It was proposed Cllr Spicer visit the location to assess the tree and put forward recommendations to Clerk/Council. All agreed.

Cllr Spicer

(1.2) Email: Totternhoe Parish Council – car parking scheme/information. It was proposed the Clerk forward the response to all Councillors with the recommendation that a Councillor take on this matter further - to meet up with the Chairman of Totternhoe Parish Council, Cllr Peter Tasker and to find out in more detail how they persuaded CBC to get the work done. Matter to be brought forward for March PC Meeting. All agreed.

Clerk/
Councillors

March/PC

(1.3) Email: CBC – bus shelter: Read to Councillors. The Council understand there would be an extra cost, and depending on the cost would be willing to contribute to the replacement shelter which is rusting away at the bottom. Clerk to action. All agreed. It was also recommended an improvement be made to the Honeywick Bus Stop which currently has mud, no suitable for those waiting for the bus to stand in. It was proposed to look at putting concrete slabs down to enable a more suitable surface on which to stand. All agreed. Clerk to check that Totternhoe Parish Council is happy for this work to be done and organise accordingly. All agreed.

Clerk

Clerk

(1.4) Email: CBC – solicitors/compulsory purchase of land. Read to Councillors. Clerk to obtain references from other Parish Council whom these solicitors have acted for. In addition, to arrange an initial meeting with the solicitors to discuss the matter further. The council approved an initial cost of £500 towards this first meeting. It was proposed that Cllr Conner, Cllr Cartwright and the Clerk be involved in this matter. All agreed. Clerk to action.

Clerk

Cllr Conner/
Cllr Cartwright/
Clerk

(2) Clerk's Report:

(2.1) Circulation/read file handed out to Councillors.

(2.2) St. Mary's Village Carnival, Saturday 7th July 2018. It was proposed the Council have a stall at the Carnival. The Clerk to confirm booking with organisers. All agreed.

Clerk

(2.3) Data Protection changes. The Clerk informed the Council regarding changes to how data protection within the Council will need to be adhered to. Confirmation of details will be released in May 2018; the Clerk may need to attend a training course to be able to conform to the new data management changes. All agreed.

(3) Coffee Tavern (CT)/Cottage:

(3.1) Cottage: There has been some damage to floor boards, which will be repaired.

(3.1) Internet Access: The Wi-Fi router has been received and requires fitting. Cllr Wigley to action. All agreed.

Cllr Wigley

(4) Cemetery:

(4.1) Compulsory purchase: see minutes page 1740, item 9(1)(1.4).

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(10) ACCOUNTS:

(10.1) To resolve to pay January 2018 accounts: Presented to Council – all agreed.

MONTHLY PAYMENTS: JANUARY 2018	
Contractor: Ground Maintenance	£4,620.90
Contractor: Village Handyperson	£230.00
Neighbourhood Plan: Consultancy fees	£1,200.00
Parish tree works: phase 2 – School Lane Recreation Ground	£1,152.00
Village enhancements: electric supply to Market Square	£1,015.38
Neighbourhood Plan: printing/impressions	£43.20
Membership renewal 2018: CPRE	£50.00
Salaries: Council staff	£1,621.09
HM Revenue & Customs (PAYE/NIC)	£493.15
TOTAL Monthly Outgoings	£10,425.72

All Councillors

(11) NEXT AGENDA

- Items for the next Council Meeting Agenda MUST BE SUBMITTED to the Clerk *Friday 23rd February 2018*. Items submitted after this date will not be included in the March meeting.
 - Travellers/Strategy
 - Working Groups/Area of Parish
 - Car Parking Scheme/Totternhoe PC
 - Defibrillator/BT contract

The meeting closed at 9:30pm

Next meeting/s to be held:

- Monday 5th March 2018, from 7:30pm at The Coffee Tavern (1st floor)
- Monday 9th April 2018, from 7:30pm at The Coffee Tavern (1st floor)