

EATON BRAY PARISH COUNCIL

Telephone: 01525 221464 - Email: clerk@ebpc.co.uk - Website: www.ebpc.co.uk

Minutes of Meeting of Eaton Bray Parish Council

Held on 8th January 2018 at The Coffee Tavern

PRESENT (PC = Parish Council)	Cllr. N. Cartwright (<i>Chairman</i>) Cllr. M. Brewer Cllr. H. Chubb Cllr. J. Conner	Cllr. M. Simkins Cllr. P. Spicer Cllr. G. Wigley
ALSO PRESENT	General Public x4, Cllr. Ken Janes (CBC)	

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Phipps, Cllr Woods and Bedfordshire Police.

2. SPECIFIC DECLARATION OF INTEREST

- Item 8(8.2)(8.2.1) - Cllr Wigley
- Item 8(8.2)(8.2.3) - Cllr Spicer
- Item 7(7.2)(7.2.3) - Cllr Brewer

3. PUBLIC OPEN FORUM

Points brought to the attention of the Parish Council

(3.1) Outline Planning Application (CB/17/05645/OUT): residents wished to raise their concerns regarding new developments from CBC on their draft Local Plan Consultation. The proposal for development at Eaton Park is featured within the draft plan. The Parish Council also expressed concerns regarding this development being mentioned within the plan, especially as it is on green belt land. The Council will be writing to CBC with their concerns/questions regarding this new development.

4. SIGNING OF THE MINUTES FOR EATON BRAY PARISH COUNCIL, 04/12/2017

It was proposed to unanimously to accept the minutes for Eaton Bray Parish Council held on 4th December 2017, the Chairman signed the minutes. All agreed.

5. MATTERS ARISING FROM EATON BRAY PARISH COUNCIL MINUTES (*for information*)

(5.1) 20mph speed restrictions (06/11/17): Clerk to forward a copy of the Traffic Monitoring report to show why Council is looking at speed restrictions in parish. Also to enquire whether CBC is able to carry out a traffic survey, with the details obtained in the report from the police report and costs for such. Email sent, awaiting reply from CBC.

(5.2) Traffic Monitoring (06/11/17): Council to put together a working group to consider any other areas within parish in which to carry out traffic monitoring and to assess the data.

(5.3) Hedging/Trees – Holmans bridge (06/11/17): No final decision made. Matter on hold.

(5.4) Bower Lane land (06/11/17): Council still looking into options available on this plot.

(5.5) A Nations Tribute/WW1 (04/12/17): Council to look into options for the celebrations. Cllr Simkins to look into further. Clerk to inform society of Council's interest. Matter on-going.

(5.6) CBC Trees for Parish (04/12/17): Cllr Simkins to look into the proposals further.

(5.7) Coffee Tavern Plant Pots (04/12/17): To look into moving plant pots further back.

6. REPRESENTATIVES

(6.1) Central Beds Council (CBC): www.centralbedfordshire.gov.uk

Cllr. Janes addressed the Council.

(6.1.1) Motorcross: Cllr Janes informed the Council that the track cannot be used until the bund/sound fence buffer is completed, and a Sound Management Plan is produced. Cllr Brewer enquired as to whether the use of the track with therefore revert back to the old planning use, summer period, however Cllr Janes informed the Council that this was not so. Cllr Brewer to contact CBC for more clarification of this matter. All agreed.

Cllr.Brewer

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EATON BRAY PARISH COUNCIL LOG (item removed when matter resolved)		
EBPC reports to Central Bedfordshire Council		
Date raised	Matter Raised/description	Response/Outcome
03/03/2014	Greenways & Knights Close / parking problems and damage to grass areas.	CBC has agreed on improvements to Greenways. Waiting for details. Cllr. Janes to follow this up. 07/09/15: Greenways - ongoing. 07/09/15: Knights Close – posts/bollards have been erected on the grass verges to stop damage to grass, parking matters still ongoing. 02/11/15: concerns that CBC does not have any plans to improve or change the parking. Cllr. Janes to investigate further. 07/12/15: Cllr. Janes asked to follow up. 04/01/16: See minutes page, 1636, item 3 (• 1) 01/02/16: See minutes page, 1641, item 3 (3.1) 09/01/17: no funding available, matter on hold. 06/03/17: residents to put together a petition to show need, forwarded to Cllr. Hegley at CBC. 04/09/17: Clerk has written to resident advising they organise a petition. 06/11/17: Clerk to chase up resident regarding petition.
04/09/17	Electric Supply Market Square, Eaton Bray	04/09/17: Cllr. Janes to forward name/portfolio holder details for CBC lighting. 06/11/17: Contact details not forthcoming. Clerk to contact Highway to locate contact details for street lighting. The Council are happy to pay for the connection/electricity. 04/12/17: Quotation received for work, Council requested a breakdown of costs before final decision made. Clerk to action. 08/01/18: Clerk to confirm to CBC the quotation for work has been approved by the Parish Council.
08/01/18	Motorcross	08/01/18: Cllr Janes informed the Council that the track cannot be used until the bund/sound fence buffer is completed, and a Sound Management Plan is produced. Cllr Brewer enquired as to whether the use of the track will therefore revert back to the old planning restrictions/usage, summer period, however Cllr Janes informed the Council that this was not so. Cllr Brewer to contact CBC for more clarification of this matter

(6.2) Police Representative:

There was no representative in attendance.

(7) PLANNING REPORT: November 2017

(7.1) Issues arising/update:

(7.1.1) Motorcross: see Minutes page 1733, item 6(6.1).

(7.1.2) Outline Planning Application CB/17/05645 / land adjacent to Eaton Park: see Minutes 1733, item (3)(3.1).

DECEMBER 2017		
Application	Planning Location/ Development	Comment
(1) CB/17/05584	96A High Street, Eaton Bray, LU6 2DP / ground floor rear extension.	No objections – subject to normal planning conditions.
(2) CB/17/05628	17 Northall Road, Eaton Bray, LU6 2DQ / part demolition & re-erection of single storey rear extension	No objections – subject to normal planning conditions.

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(3)	CB/17/05649	Rye Nurseries, The Rye, Eaton Bray, LU6 2BQ / temporary permission, 3 bed mobile home	Recommended refusal - (1) No proven need for an agricultural/tenancy living accommodation (2) Many examples of owners having a need to be on site, however this does not follow that criteria (3) Green belt area (4) Owners live in the local area (5) Site previously had a bungalow with an agricultural tie attached to it, was not required and removed, now private dwelling
(4)	CB/17/05761	29 School Lane, Eaton Bray, LI6 2DT / demolition of pre-fab bungalow & replaced with 2 x 3 bed semi-detached dwellings	No objections – subject to normal planning conditions.

(8) BUSINESS MATTERS

(8.1) Neighbourhood Plan (NP): NPSG have forwarded to draft pre-submission to the Council for approved. Once approval by the Council is obtained a 6 week consultation period will commence. It was proposed to put together a NP Working Group for Councillors to go through the proposed draft plan for submission to the Parish Council for decision at the February meeting. All agreed. Concerns were raised regarding the recently released draft Local Plan by CBC in which includes the land adjacent to Eaton Bray. It was proposed the Council write to Andrew Selous MP and Cllr Nigel Young regarding this matter. Cllr Wigley to action. All agreed.

Cllr.Wigley/
NPWG

(8.2) (8.2.1) Tennis Club Lease: Clerk to chase Solicitor regarding release of Lease to the Tennis Club for signing. Until paperwork is received Clerk to hold payment and only release money when paperwork received by Tennis Club. All agreed. Clerk to action.

Cllr.Wigley

Clerk

Clerk

(8.2.2) Mill End Close: Email from Solicitor read to Councillors, proposed response put to Council. Cllr Wigley and Cllr Spicer to mark plan showing agreed area of leased land, all other Lease requirements to fall in line with the current lease for land in School Lane. All agreed. Clerk to inform Solicitor. All agreed.

Cllr. Wigley/
Cllr.Spicer
Clerk

(8.2.3) Cricket Club Lease: Clerk has located the original Deed of Release for the land and will be taking the paperwork to the Solicitors to action accordingly. It was recommended the Clerk look into whether the land has been registered at the Land Registry. All agreed. Clerk to action.

Clerk

(8.3) Village Events/Enhancements:

(8.3.1) A Nations Tribute/WWI: Matter ongoing. Cllr Simkins to look into further.

Cllr.Simkins

(8.3.2) Christmas Market 2017: The Council were very pleased with the reaction to the first parish Christmas Market; there were 2 stalls on the Friday 22nd December 2017 and 4 stalls on the Saturday 23rd December 2017. It was suggested that for 2018 the Council look at holding only a one day Christmas Market Event, on a different day to the Christmas Brass Band. All agreed.

(8.3.3) Christmas Brass Band 2017: Another successful event, the Council will be looking at holding this again for Christmas 2018.

(8.3.4) Village signposts: Many of the sign 'posts' are becoming rusty and require some general maintenance repair. It was suggested the Council look into a plastic sleeve which covers and protect the posts. Cllr Spicer to look into design/costs. All agreed.

Cllr.Spicer

(8.4) Bus Stop: Email from CBC was presented to the Council regarding the installation of a bus stop. The Council put forward that rather than a new bus stop built the Council would rather a replacement stop (metal construction) at The Meads, a more used location. All Agreed. Clerk to action.

Clerk

(8.5) Tenders/Quotations:

(8.6.1) Market Square/electric supply: A breakdown of the costs was presented to the Council. It was proposed to accept the quotation for the work to be completed. Clerk to action. All agreed.

Clerk

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(9) REPORTS

(1) Chairman's Correspondence:

The following were read to Councillors:

- (1.1) Email: A Nations Tribute; read to Councillors. Forward to Cllr Simkins for information.
- (1.2) Email: Dave Streeton, CBC – bus shelter; read to Councillors. See Minutes Page 1724, item 8(8.4).
- (1.3) Email: Trees in park; read to Councillors. The Council agreed/budgeted for work to parish trees in the 2017-2018 budget and have again for the 2018-2019 budgets. The Council's aim is to carry out maintenance to all parish trees for which they are responsible. The agreement of the Council in the area you mentioned, discussed at Parish Council Meetings, was to remove/cut back diseased trees and to open the space to make it more useable for dog walkers/recreation ground users. The works to the parish trees is an ongoing process as unfortunately many of the trees have become very overgrown, dangerous, and diseased, requiring attention. Clerk to respond.
- (1.4) CPRE Donation; read to Councillors. Proposed a donation of £50. All agreed.
- (1.5) Email: PCC – consultation on change to precept; read to Councillors.
- (1.6) Email: CBC – Grant Application 2018; read to Councillors. Clerk to forward to organisations within the parish that might benefit for this grant (age concern etc). All agreed.

Cllr.Simkins

Clerk

Clerk

Clerk

(2) Clerk's Report:

- (2.1) Circulation/read file handed out to Councillors.
- (2.2) Parking issues/Football, The Rye; there was an issue with parking last Sunday where cars were parked up to junction, causing problems. The previous day, Saturday, cones were put out and cars were parked more considerably. It was recommended the Council write to the Football Club, appreciating that they are trying to alleviate problem parking but to ask them to ensure that the club work towards better parking in this area at all matches. All agreed. Clerk to action.
- (2.3) BT Telephone Box: Wallace Drive – glass smashed, requires repair. Clerk to action.
- (2.4) BT Telephone Box: Knights Close – Clerk to contact BT to enquire where the Council would be able to use this location, due to its central location/electric supply, for a parish defibrillator. All agreed.

Clerk

Clerk

Clerk

(3) Coffee Tavern (CT)/Cottage:

- (3.1) Internet Access: The Clerk has placed an order for the agreed internet package, 4G/24 month contract and 5GB (capped). Awaiting response.

(4) Cemetery:

- (4.1) Cllr Cartwright met up with Catherine Hayden – report read to Councillors. It was proposed the Clerk deal with the action points raised. All agreed.
- (4.2) The Council to look at potential uses for the land in Bower Lane.
- (4.3) The Clerk to repost in Focus/Facebook the Council's potential investment in purchasing additional burial land for the parish. All agreed.

Clerk

Clerk

(10) ACCOUNTS:

- (10.1) To resolve to pay December 2017 accounts: Presented to Council – all agreed.
- (10.2) Budget/Precept 2018: The council looked at the spend for 2017-2018 and proposed spend for the 2018-2019 financial year; it was proposed/seconded/all agreed on the proposed budget and increase in the council's precept from £87,500 to £93,407 - an increase of 6.8%. All agreed. Decision unanimous.

Clerk

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MONTHLY PAYMENTS: DECEMBER 2017	
Contractor: Ground Maintenance	£1,344.90
Contractor: Village Handyperson	£235.00
Professional fees: Tennis Club Lease	£906.00
Subscription Renewal: BATPC 2018-2019	£564.00
Tree Project: School Lane trees – <i>backing onto Wallace Drive properties</i>	£2,791.20
Village enhancements: Posters/Notices	£10.90
Village enhancements: Christmas celebrations/brass band	£150.00
Salaries: Council staff	£855.15
HM Revenue & Customs (PAYE/NIC)	£39.16
TOTAL Monthly Outgoings	£6,896.31

(11) NEXT AGENDA

- Items for the next Council Meeting Agenda MUST BE SUBMITTED to the Clerk *Friday 26th January 2018*. Items submitted after this date will not be included in the February meeting.
 - Work List/Working Groups/Areas of Parish
 - Defibrilators/phone box

All Councillors

The meeting closed at 9:40pm

Next meeting/s to be held:

- Monday 5th February 2018, from 7:30pm at The Coffee Tavern (1st floor)
- Monday 5th March 2018, from 7:30pm at The Coffee Tavern (1st floor)